

Minutes

Cuyahoga County Board of Control

Tuesday, February 21, 2023 at 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine Gallagher, Chief of Operations and Community Innovation (Alternate for Chris Ronayne)

Michael Chambers, Fiscal Officer, Meeting Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)

Levine Ross, County Council (Alternate for Meredith Turner)

Councilman Dale Miller

II – REVIEW MINUTES – 2/13/2023

Michael Chambers motioned to approve the minutes from the February 13, 2023 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-93

Department of Public Works, submitting an amendment to Contract No. 2375 with Vandra Brothers Construction Inc. for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma for additional funds in the amount not-to-exceed \$136,405.38.

Funding Source: 80% \$7.50 Motor Vehicle Fund and 20% City of Parma

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-93 was approved by unanimous vote.

BC2023-94

Department of Public Works, recommending an award on RQ10875 and enter into Contract No. 3165 with Joshen Paper and Packaging Co., Inc. (25-6) in the amount not-to-exceed \$375,454.57 for janitorial, chemical, and paper supplies for the period 1/1/2023 – 12/31/2023.

Funding Source: General Fund

Tom Pavitch, Department of Public Works, presented. Dale Miller asked how have costs inflated for paper products since the previous contract. Trevor McAleer asked was there a bidder that came lower than the awarded vendor; asked how much lower was the lowest submission. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-94 was approved by unanimous vote.

BC2023-95

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to B & H Photo Video in the amount not-to-exceed \$37,680.11 for the purchase of various multimedia video production equipment.
- b) Recommending an award on Purchase Order No. 23000319 to B & H Photo Video in the amount not-to-exceed \$37,680.11 for the purchase of various multimedia video production equipment.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-95 was approved by unanimous vote.

BC2023-96

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to COING, Inc. in the amount not-to-exceed \$9,420.84 for the purchase of Clockify's annual standard software license subscriptions for the period 1/31/2023 – 1/31/2024.
- b) Recommending an award on Purchase Order No. 23000829 to COING, Inc. in the amount not-to-exceed \$9,420.84 for the purchase of Clockify's annual standard software license subscriptions for the period 1/31/2023 – 1/31/2024.

Funding: General Fund

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked was it anticipated that the ERP system would incorporate the ability to complete this function. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-96 was approved by unanimous vote.

BC2023-97

Department of Information Technology, recommending an award on RQ10140 and enter into Contract No. 2978 with Hoover Blanket, Inc. dba Main Street Computing (23-3) in the amount not-to-exceed \$349,200.00 for case management system software for the Board of Revision, effective upon signatures of all parties for a period of 5 years.

Funding Source: Real Estate Assessment Fund

Jeanelle Greene, Department of Information Technology, and Ron O'Leary, Board of Revision, presented. Trevor McAleer asked has the awarded vendor met the diversity goals; asked if the diversity goals were not met, which goals were actually met; asked will the vendor satisfactorily be able to meet the goals that were applicable; asked has it been assessed how the old data will be processed in the conversion to the new software; asked will there be any costs associated with maintaining the legacy system. Levine Ross asked if the funding source is actually part of the General Fund. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-97 was approved by unanimous vote.

BC2023-98

Department of Information Technology on behalf of the Public Defender,

- a) Submitting an RFP exemption, which will result in an award recommendation to Axon Enterprise, Inc. in the amount not-to-exceed \$125,000.00 for the purchase of Axon Evidence software subscription, full service, basic and professional license bundles effective upon signature of all parties for a period of 5 years.
- b) Recommending an award and enter into Contract No. 3020 with Axon Enterprise, Inc. in the amount not-to-exceed \$125,000.00 for the purchase of Axon Evidence software subscription, full service, basic and professional license bundles effective upon signature of all parties for a period of 5 years.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-98 was approved by unanimous vote.

BC2023-99

County Executive's Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to McCaulley & Company LLC in the amount not-to-exceed \$120,000.00 for federal lobbying, government relations services and grant supportive services effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3168 with McCaulley & Company LLC in the amount not-to-exceed \$120,000.00 for federal lobbying, government relations services and grant supportive services effective upon signatures of all parties for a period of 1 year.

Funding: 66.67% by Road & Bridge Funds and 33.33% by the General Fund

David Razum, County Executive's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-99 was approved by unanimous vote.

BC2023-100

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bob Chapman Ford Inc. in the amount not-to-exceed \$430,235.00 for a state contract purchase of (10) replacement, new, never titled Ford Interceptor Sport Utility Vehicles model year 2023 or manufacturer's current production model.
- b) Recommending an award and enter into Contract No. 3136 with Bob Chapman Ford Inc. in the amount not-to-exceed \$430,235.00 for a state contract purchase of (10) replacement, new, never titled Ford Interceptor Sport Utility Vehicles model year 2023 or manufacturer's current production model.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-100 was approved by unanimous vote.

BC2023-101

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bluestone Child and Adolescent Psychiatric Hospital in the total amount not-to-exceed \$227,200.00 to pay various outstanding invoices in connection with Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 8/9/2022 – 10/6/2022.
- b) Recommending an award on Purchase Order No. 23000334 to Bluestone Child and Adolescent Psychiatric Hospital in the total amount not-to-exceed \$227,200.00 to pay various outstanding invoices in connection with Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 8/9/2022 – 10/6/2022.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked is this vendor currently providing any services to the department. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-101 was approved by unanimous vote.

BC2023-102

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to a Master Contract with various providers for opioid addiction prevention and training services for various school districts in Cuyahoga County for the period 9/7/2021 – 12/31/2022 to extend the time period to 7/31/2023; and for additional funds in the total amount not-to-exceed \$90,000.00.

- a) Contract No. 1671 with Bellefaire JCB to expand the scope of services, effective 10/1/2022, to include various services in connection with the development and promotion of a Positive Social Norms Campaign and for additional funds in the amount not-to-exceed \$90,000.000.
- b) Contract No. 1672 with Golden Ciphers, Inc.; no additional funds required.

Funding Source: Opioid Settlement and Mitigation Fund

Kathleen Tomasek, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-102 was approved by unanimous vote.

BC2023-103

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 2352 (fka Contract No. 615) with Emerald Development and Economic Network, Inc. for facility management services for the Norma Herr Women's Shelter, located at 2227 Payne Avenue, Cleveland for the period 1/1/2021 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$496,595.00.

Funding Source: Health and Human Services Levy Fund

Erin Rearden, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-103 was approved by unanimous vote.

C. –Consent Agenda

Dale Miller referred to Item No. BC2023-104 and stated his well wishes for safe travels to Paul Porter on his trip to Cambodia. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2023-104 through -105; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-104

Fiscal Department, presenting proposed travel/membership requests for the week of 2/21/2023:

Dept:	Department of Purchasing							
Event:	Young Southeast Asian Leaders Initiative Reciprocal Fellowship							
Source:	United States Department							
Location:	Phnom Penh, Cambodia							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Paul Porter	3/5/2023-3/17/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	US State Department

*Paid to host- All cost is covered by the host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Travel to Cambodia as part of a reciprocal fellowship under the YSEALI (Young Southeast Asian Leaders Initiative) program. The reciprocal fellowship is entitled "Learning Public Procurement (LPP)" and it is aimed at sharing materials and information about our procurement processes to increase transparency in public procurement in Cambodia. This is a reciprocal fellowship occurring after a fellowship where Ratha Keng was placed with County Council during Summer 2022. Ratha studied our procurement processes and wrote a proposal for the reciprocal fellowship to help improve transparency in Cambodian public procurement. See attached for supporting details about the YSEALI program overall and the specific itinerary for this project. There is no cost to the County, all expenses are paid by the US State Department, including airfare, lodging, and per diem for expenses.

BC2023-105

Department of Purchasing, presenting proposed purchases for the week of 2/21/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
23000502	(1) X-Ray generator kit for use by the City of Cleveland	Department of Public Safety and Justice Services	Golden Engineering, Inc.	\$5,675.00	FY2020 State Homeland Security Grant Program Fund
23000699	Various sizes of gasket sets	Department of Public Safety and Justice Services	Industrial Safety Products, Inc.	\$10,426.00	FY2020 State Homeland Security Grant Program Fund
23000567	Installation of parking gate and reader equipment at 1642 Lakeside Avenue	Department of Public Works	PSX, Inc.	\$12,000.00	General Fund
23000627	Various vials and culture tubes for use by the Toxicology Department	Medical Examiner's Office	Shamrock Glass Co. Inc.	\$12,271.31	General Fund
23000695	First quarter order of various chemical supplies for use by the Toxicology Department	Medical Examiner's Office	Fisher Scientific Company LLC	\$10,822.20	General Fund
23000102	Installation of (6) additional modular workstation/cubicles in the west hallway of the 9 th Floor of the Justice Center	Prosecutor's Office	Midwest Hallowell Dist., Inc. dba Ohio Wholesale Business Furniture	\$19,506.00	General Fund
23000719	(2) Replacement electric pallet jackets	Sheriff's Department	Graham Enterprise, Inc.	\$10,886.66	General Fund
23000723	(20) Heavy duty chairs for multiple control rooms in Jail I and Jail II	Sheriff's Department	Graham Enterprise, Inc.	\$7,304.00	General Fund
23000769	Purchase of various promotional items for distribution at public events.	Treasurer's Office	Bernstein Lash Marketing LLC	\$24,725.00	Treasurers Delinquent Tax Collections

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
23000281	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Donald Martens and Sons Ambulance Service, Inc.</i>	<i>\$10,385.00</i>	<i>Health & Human Services Levy Fund</i>

**Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds to Ohio Emergency Management Agency in the amount of \$294,663.00 for the FY2022 Emergency Management Performance Grant Program for the period 10/1/2021 – 12/31/2023.
- b) Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$294,663.00 for the FY2022 Emergency Management Performance Grant Program for the period 10/1/2021 – 12/31/2023.

Funding Sources: This award is a 50% reimbursement grant of eligible expenses of the Office of Emergency Management. The grant award does not include any additional county match funds or, any obligations that the county contract with external service providers or vendors.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:24 a.m.