



**Cuyahoga County Board of Control Agenda
Tuesday, February 21, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
4th Floor, Committee Room B**

This meeting is open to the public and may also be accessed via livestream using the following link:

<https://www.YouTube.com/CuyahogaCounty>

I – CALL TO ORDER

II. – REVIEW MINUTES – 2/13/2023

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-93

Department of Public Works, submitting an amendment to Contract No. 2375 with Vandra Brothers Construction Inc. for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma for additional funds in the amount not-to-exceed \$136,405.38.

Funding Source: 80% \$7.50 Motor Vehicle Fund and 20% City of Parma

BC2023-94

Department of Public Works, recommending an award on RQ10875 and enter into Contract No. 3165 with Joshen Paper and Packaging Co., Inc. (25-6) in the amount not-to-exceed \$375,454.57 for janitorial, chemical, and paper supplies for the period 1/1/2023 – 12/31/2023.

Funding Source: General Fund

BC2023-95

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to B & H Photo Video in the amount not-to-exceed \$37,680.11 for the purchase of various multimedia video production equipment.

- b) Recommending an award on Purchase Order No. 23000319 to B & H Photo Video in the amount not-to-exceed \$37,680.11 for the purchase of various multimedia video production equipment.

Funding Source: General Fund

BC2023-96

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to COING, Inc. in the amount not-to-exceed \$9,420.84 for the purchase of Clockify's annual standard software license subscriptions for the period 1/31/2023 – 1/31/2024.
- b) Recommending an award on Purchase Order No. 23000829 to COING, Inc. in the amount not-to-exceed \$9,420.84 for the purchase of Clockify's annual standard software license subscriptions for the period 1/31/2023 – 1/31/2024.

Funding: General Fund

BC2023-97

Department of Information Technology, recommending an award on RQ10140 and enter into Contract No. 2978 with Hoover Blanket, Inc. dba Main Street Computing (23-3) in the amount not-to-exceed \$349,200.00 for case management system software for the Board of Revision, effective upon signatures of all parties for a period of 5 years.

Funding Source: Real Estate Assessment Fund

BC2023-98

Department of Information Technology on behalf of the Public Defender,

- a) Submitting an RFP exemption, which will result in an award recommendation to Axon Enterprise, Inc. in the amount not-to-exceed \$125,000.00 for the purchase of Axon Evidence software subscription, full service, basic and professional license bundles effective upon signature of all parties for a period of 5 years.
- b) Recommending an award and enter into Contract No. 3020 with Axon Enterprise, Inc. in the amount not-to-exceed \$125,000.00 for the purchase of Axon Evidence software subscription, full service, basic and professional license bundles effective upon signature of all parties for a period of 5 years.

Funding Source: General Fund

BC2023-99

County Executive's Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to McCaulley&Company LLC in the amount not-to-exceed \$120,000.00 for federal lobbying, government relations services and grant supportive services effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3168 with McCaulley&Company LLC in the amount not-to-exceed \$120,000.00 for federal lobbying, government relations services and grant supportive services effective upon signatures of all parties for a period of 1 year.

Funding: 66.67 by Road & Bridge Funds and 33.33% by the General Fund

BC2023-100

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bob Chapman Ford Inc. in the amount not-to-exceed \$430,235.00 for a state contract purchase of (10) replacement, new, never titled Ford Interceptor Sport Utility Vehicles model year 2023 or manufacturer's current production model.
- b) Recommending an award and enter into Contract No. 3136 with Bob Chapman Ford Inc. in the amount not-to-exceed \$430,235.00 for a state contract purchase of (10) replacement, new, never titled Ford Interceptor Sport Utility Vehicles model year 2023 or manufacturer's current production model.

Funding Source: General Fund

BC2023-101

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bluestone Child and Adolescent Psychiatric Hospital in the total amount not-to-exceed \$227,200.00 to pay various outstanding invoices in connection with Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 8/9/2022 – 10/6/2022.
- b) Recommending an award on Purchase Order No. 23000334 to Bluestone Child and Adolescent Psychiatric Hospital in the total amount not-to-exceed \$227,200.00 to pay various outstanding invoices in connection with Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 8/9/2022 – 10/6/2022.

Funding Source: Health and Human Services Levy Fund

BC2023-102

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to a Master Contract with various providers for opioid addiction prevention and training services for various school districts in Cuyahoga County for the period 9/7/2021

– 12/31/2022 to extend the time period to 7/31/2023; and for additional funds in the total amount not-to-exceed \$90,000.00.

a) Contract No. 1671 with Bellefaire JCB to expand the scope of services, effective 10/1/2022 to include various services in connection with the development and promotion of a Positive Social Norms Campaign and for additional funds in the amount not-to-exceed \$90,000.00;

b) Contract No. 1672 with Golden Ciphers, Inc.; no additional funds required.

Funding Source: Opioid Settlement and Mitigation Fund

BC2023-103

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 2352 (fka Contract No. 615) with Emerald Development and Economic Network, Inc. for facility management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland for the period 1/1/2021 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$496,595.00.

Funding Source: Health and Human Services Levy Fund

C. – Consent Agenda

BC2023-104

Fiscal Department, presenting proposed travel/membership requests for the week of 2/21/2023:

Dept:	Department of Purchasing							
Event:	Young Southeast Asian Leaders Initiative Reciprocal Fellowship							
Source:	United States Department							
Location:	Phnom Penh, Cambodia							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Paul Porter	3/5/2023-3/17/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	US State Department

*Paid to host- All cost is covered by the host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Travel to Cambodia as part of a reciprocal fellowship under the YSEALI (Young Southeast Asian Leaders Initiative) program. The reciprocal fellowship is entitled "Learning Public Procurement (LPP)" and it is

aimed at sharing materials and information about our procurement processes to increase transparency in public procurement in Cambodia. This is a reciprocal fellowship occurring after a fellowship where Ratha Keng was placed with County Council during Summer 2022. Ratha studied our procurement processes and wrote a proposal for the reciprocal fellowship to help improve transparency in Cambodian public procurement. See attached for supporting details about the YSEALI program overall and the specific itinerary for this project. There is no cost to the County, all expenses are paid by the US State Department, including airfare, lodging, and per diem for expenses.

BC2023-105

Department of Purchasing, presenting proposed purchases for the week of 2/21/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000502	(1) X-Ray generator kit for use by the City of Cleveland	Department of Public Safety and Justice Services	Golden Engineering, Inc.	\$5,675.00	FY2020 State Homeland Security Grant Program Fund
23000699	Various sizes of gasket sets	Department of Public Safety and Justice Services	Industrial Safety Products, Inc.	\$10,426.00	FY2020 State Homeland Security Grant Program Fund
23000567	Installation of parking gate and reader equipment at 1642 Lakeside Avenue	Department of Public Works	PSX, Inc.	\$12,000.00	General Fund
23000627	Various vials and culture tubes for use by the Toxicology Department	Medical Examiner's Office	Shamrock Glass Co. Inc.	\$12,271.31	General Fund
23000695	First quarter order of various chemical supplies for use by the Toxicology Department	Medical Examiner's Office	Fisher Scientific Company LLC	\$10,822.20	General Fund

23000102	Installation of (6) additional modular workstation/cubicles in the west hallway of the 9 th Floor of the Justice Center	Prosecutor's Office	Midwest Hallowell Dist., Inc. dba Ohio Wholesale Business Furniture	\$19,506.00	General Fund
23000719	(2) Replacement electric pallet jackets	Sheriff's Department	Graham Enterprise, Inc.	\$10,886.66	General Fund
23000723	(20) Heavy duty chairs for multiple control rooms in Jail I and Jail II	Sheriff's Department	Graham Enterprise, Inc.	\$7,304.00	General Fund
23000769	Purchase of various promotional items for distribution at public events.	Treasurer's Office	Bernstein Lash Marketing LLC	\$24,725.00	Treasurers Delinquent Tax Collections

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000281	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens and Sons Ambulance Service, Inc.	\$10,385.00	Health & Human Services Levy Fund

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds to Ohio Emergency Management Agency in the amount of \$294,663.00 for the FY2022 Emergency Management Performance Grant Program for the period 10/1/2021 – 12/31/2023.

b) Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$294,663.00 for the FY2022 Emergency Management Performance Grant Program for the period 10/1/2021 – 12/31/2023.

Funding Sources: This award is a 50% reimbursement grant of eligible expenses of the Office of Emergency Management. The grant award does not include any additional county match funds or, any obligations that the county contract with external service providers or vendors.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, February 13, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Dale Miller

II. – REVIEW MINUTES – 2/6/2023

Dale Miller motioned to approve the minutes from the February 6, 2023 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-78

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Northern Flooring Specialists, Inc. in the amount not-to-exceed \$1,866.39 for purchase of Shaw carpet tiles and related flooring materials for replacement of the carpeting in Central Booking located at the Justice Center.

b) Recommending an award on Purchase Order No. 23000411 to Northern Flooring Specialists, Inc. in the amount not-to-exceed \$1,866.39 for purchase of Shaw carpet tiles and related flooring materials for replacement of the carpeting in Central Booking located at the Justice Center.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-78 was approved by unanimous vote.

BC2023-79

Department of Development, recommending to amend Board Approval No. BC2022-687 dated 11/14/2022 which approved an Affordable Federal HOME Loan in the amount of \$450,000.00 to Solon Community Living, or its' designee, for the Solon Community Living Affordable Housing project, located at 35340 Aurora Road, in the City of Solon, to change the total number of affordable, newly constructed units from 10 to 6.

Funding Source: Federal HOME Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-79 was approved by unanimous vote.

BC2023-80

Treasurer's Office, recommending an award on RQ11390 and enter into Contract No. 3095 with Midwest Presort Mailing Services, Inc. dba Midwest Direct (156/2) in the amount not-to-exceed \$226,409.00 for the printing and mailing of real property tax bills in accordance with Ohio Revised Code Section 323.08, effective upon signatures of all parties through 10/31/2025; for the following:

- a) second and third mailings of tax year 2022 paid in 2023;
- b) first, second and third mailings for tax years 2023 and 2024 paid in 2024 and 2025.

Funding Source: General Fund

Raymond McDaniel, Treasurer's Office, presented.

Dale Miller commented it is good strategy to enter into a long-term contract with a local company we are very familiar with. I know that sending out of the tax bills did not go as smoothly the last time as it could have, and so I'm hoping with this new contract it will bring about a visible improvement. Is it the intention to return to past practice of having the end of year mailing of tax bills go out before the end of the year, so those people who want to pay can pay taxes before the end of the current year.

Michael Chambers commented Cuyahoga County is the only county in the State of Ohio to get tax bills out earlier. In fairness we do our best to get them out and sometimes we get ourselves into a timeline that it's not our fault but sometimes it is our fault but anyways I think we will see some improvements with this new company.

Trevor McAleer asked whether we had any data issues with Midwest Direct previously; asked were we able to correct them easily; when we switched to Pack West from Midwest was it that because of pricing; asked whether Pack West was out of state; when Pack West submitted their bid they said they had a local printer here.

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-80 was approved by unanimous vote.

BC2023-81

Department of Information Technology, on behalf of the Personnel Review Commission,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,896.00 for a state contract purchase of (4) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License and a 5-year extended warranty.
- b) Recommending an award on Purchase Order No. 23000356 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,896.00 for a state contract purchase of (4) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License and a 5-year extended warranty.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-81 was approved by unanimous vote.

BC2023-82

Department of Information Technology, on behalf of the Common Pleas Court/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,460.00 for a state contract purchase of (10) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License, 5-year extended warranty, docking stations and monitors.
- b) Recommending an award on Purchase Order No. 23000501 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,460.00 for a state contract purchase of (10) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License, 5-year extended warranty, docking stations and monitors.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-82 was approved by unanimous vote.

BC2023-83

Department of Human Resources, submitting an amendment to Contract No. 1184 (formerly CE1900371) with The James B. Oswald Company for professional employee benefits consultant services for the period 10/15/2019 – 4/15/2023 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$172,000.00.

Funding Source: Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2023-83 was approved by unanimous vote.

BC2023-84

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Justice Innovation, Inc. dba Center for Court Innovation in the amount not-to-exceed \$200,000.00 to provide project planning services for the development, implementation, and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program for the period 12/1/2022 – 8/31/2024.
- b) Recommending an award and enter into Contract No. 2985 with Justice Innovation, Inc. dba Center for Court Innovation in the amount not-to-exceed \$200,000.00 to provide project planning services for the development, implementation, and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program for the period 12/1/2022 – 8/31/2024.

Funding Source: 50% State Justice Institute Project Grant and 50% Ohio State Bar Foundation Grant.

Susan Sweeney, Court of Common Pleas/Domestic Relations Court Division, presented.

Dale Miller asked once the curriculum has developed how do you intend that it will be used and how will the cost of the program funded; asked once the curriculum is prepared will it cost as much to run the program on an ongoing basis.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-84 was approved by unanimous vote.

BC2023-85

Sheriff's Department, recommending an award on Purchase Order No. 23000500 to The MetroHealth System in the amount not-to-exceed \$400,000.00 for reimbursement of litigation and claims expenses for Jail Operations for the period 1/1/2022 – 12/31/2023.

Funding Source: General Fund

Chris Costin, Sheriff's Department and Gregory Huth, Department of Law presented.

Dale Miller asked is the amount an estimate of how much you expect will be incurred; asked how the actual costs are determined. Presumably we will pay off the po the actual expenses identified and incurred, so might actually be less than the \$400,000.00 or could conceivably be more in which case you'd have to come back for more funding through an amendment; asked in follow-up as we work through the old cases do we expect that this amount will be going down going forward and that under the new system we're not going to have nearly as much as we did under the old system; asked how soon do you expect we would get to that point where we would have pretty much cleared out the old cases under the old system.

Trevor Miller asked when are we responsible to reimburse MetroHealth for expenses; asked if it's something that Metro Health does wrong on their own and Sheriff's administration wasn't involved do we still cover those expenses if we get sued or is when we are both being sued; asked under our new contract with MetroHealth are we still responsible for some of the litigation costs; asked is it the same type of process; asked is the \$400,000.00 for claims prior to 2018 or 2019.

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-85 was approved by unanimous vote.

BC2023-86

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. 2332 (fka Contract No. 248) with The Center for Community Solutions for fiscal agent and management services, including preparing and releasing an issue brief and year-end report, for the Council on Older Persons for the period 1/1/2020 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services/Division of Senior and Adult Services presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-86 was approved by unanimous vote.

BC2023-87

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ1068 and enter into Contract No. 2679 with Precision Mobile Laundry Service, LLC in the amount not-to-exceed \$20,000.00 for laundry services for the Cuyahoga OPTIONS for Independent Living Services Program clients, effective upon signatures of all parties through 12/31/2023.

Funding Source: ~~General Fund~~ Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services/Division of Senior and Adult Services presented.

Dale Miller asked if only one bid how we know if the price is reasonable.

Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2023-87 was approved by unanimous vote as amended.

C. - Consent Agenda

Trevor McAleer asked on the Skill-Up item how did Anna Maria Nursing Home being outside of Cuyahoga County become aware of the Skill-Up program’s existence or how we got connected with them when we narrowed it down to be Cuyahoga County residents to receive the training; asked so we don’t know how this particular one came about; asked the department to follow-up with a response.

Michael Chambers motioned to approve Consent Agenda Item No. BC2023-88 through BC2023-91; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-88

Department of Public Works, submitting an amendment to Agreement No. 1776 with The Cleveland Society for the Blind dba Cleveland Sight Center for vending machine services at various County buildings for the period 4/1/2013 -12/31/2022 to extend the time period to 9/30/2023.

Funding Source: Revenue Generating

BC2023-89

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 2107 with City of Cleveland/Department of Law for prosecution services for domestic violence and sexual assault cases in connection with the FY2021 STOP Violence Against Women Act Block Grant Program for the period 1/1/2022 – 12/31/2022 to extend the time period to 3/31/2023; no additional funds required.

Funding Source: FY2021 STOP Violence Against Women’s Act Block Grant

BC2023-90

Fiscal Department, presenting proposed travel/membership requests for the week of 2/13/2023.

Dept:	Department of Public Works							
Event:	WWETT 2023							
Source:	Water & Wastewater Equipment Treatment & Transport							
Location:	Indianapolis, IN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Robert Dietrich	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund
Bryan Hitch	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Road & Bridge Fund
Brandon Skufca	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund
Gary Green	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

WWET is the world's largest annual trade show for environmental service professionals. The event offers an unmatched educational program, an array of networking opportunities and an extensive expo floor where buyers and sellers come together to see and experience the latest product innovations and technology.

Dept:	Office of Innovation and Performance							
Event:	NDIA Net Inclusion 2023							
Source:	National Digital Inclusion Alliance							
Location:	San Antonio, Texas							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Catherine Tkachyk	2/27/23-3/2/23	\$380.00	\$128.00	\$854.37	\$0.00	\$350.00	\$1,712.37	General Fund
Dale Armbruster	2/27/23-3/2/23	\$380.00	\$128.00	\$854.37	\$50.00	\$350.00	\$1,762.37	General Fund

*Paid to host- No registration fee invitation only event

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

NDIA Net Inclusion brings together digital inclusion practitioners, internet service providers, and policymakers to discuss local, state, and federal policies, digital inclusion programs, and industry best practices. This conference will support continued education for the Office of Innovation and Performance as we continue to manage and support the County's digital inclusion efforts.

BC2023-91

Department of Purchasing, presenting proposed purchases for the week of 2/13/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000436	MacKinney Sysems VS/Cobol Interpreter license software for 3/1/2023 – 2/28/2024	Department of Information Technology	MNJ Technologies Direct, Inc.	\$13,150.00	General Fund
23000192	(3) Additional tablets, docking stations and detachable keyboards for use by Northeast Ohio Regional Fusion Center Intelligence Analysts	Department of Public Safety and Justice Safety	Brown Enterprise Solutions, LLC	\$5,124.00	FY2020 State Homeland Security Grant Program Fund
23000450	Annual order of various supplies for use by Sign Shop	Department of Public Works	Byrne Sign Supply	Not-to-exceed \$49,999.00	General Fund
23000484	Various painting supplies	Department of Public Works	The Sherwin-Williams Company	Not-to-exceed \$10,000.00	75% General Fund and 25% Road and Bridge Fund
23000494	(1) Wet sand blaster system	Department of Public Works	N. T. Ruddock Company	\$22,850.00	Road and Bridge Fund
23000534	Various tubes and cartridges for use by Toxicology Department	Medical Examiner's Office	Phenomenx, Inc.	\$12,482.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000521	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora	\$22,956.00	Health & Human Services Levy Fund

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2023-92

Office of the Medical Examiner, recommending an award on Purchase Order No. 23000424 to GenTech Scientific LLC in the amount not-to-exceed \$17,100.00 for repairs and (1) preventative maintenance visit on the Thermo TSQ Vantage LC/MS System.

Funding Source: General

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-92 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for the FY2019 State Homeland Security Grant Program for the period 9/1/2019 –12/31/2022, to extend the time period to 4/30/2023; no additional funds required.

Funding Source: State of Ohio Emergency Management Agency Grant Funds

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for FY2020 State Homeland Security Grant Program for the period 9/1/2020 - 3/31/2023 to extend the time period to 7/31/2023.

Funding Source: State Homeland Security Grant Program

Item No. 3

Sheriff's Department,

- a) Requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of \$300,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring,

Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.

b) Submitting a grant agreement with the U.S. Department of Justice, Office of Justice Programs in the amount of \$300,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.

Funding Source: FY2021 U.S. Department of Justice, Office of Justice Programs

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 1555	WellSky Human and Social Services Corporation	Implementation of a software solution to support automated data transfers from the PeerPlace system to WellSky Aging and Disability system fka Social Assistance Management System (SAMS)	\$116.23	Division of Senior and Adult Services	8/1/2021 – 7/31/2024	(Original) Health and Human Services Levy Fund	1/31/2023 (Executive) 2/1/2023 (Law Dept.)
RQ 8921	Amend Contract No. 2378	The Vallejo Company	Rehabilitation of Superior Road from Euclid Avenue to Lee Road in the Cities of Cleveland Heights and East Cleveland	\$-0-	Department of Public Works	N/A	(Original) 20% Federal, 35% Ohio Public Works Commission Funds, 43% \$7.50 Motor Vehicle Fund, and 2% municipalities	1/30/2023 (Executive) 1/9/2023 (Law Dept.)
RQ 7696	Amend Contract No. 2195	Maher Duessel	Consulting services for American Rescue	\$-0-	Office of Innovation and Performance	3/7/2022 – 3/6/2025,	(Original) American Rescue Plan	2/2/2023

			Plan Act compliance and reporting			to modify the scope of services, commencing upon contract signature of all parties.	Act State and Local Fiscal Recovery Funds	
No RQ	Amend Contract No. 1880	Court of Common Pleas/Juvenile Court Division	Collaborative re-entry mediation services for at-risk minority youth for the Gateway Program in connection with the 2021 Title V Community Prevention Grant	\$-0-	Department of Public Safety and Justice Services	10/1/2021 – 3/31/2023 , to extend the time period to 6/30/2023	(Original) Ohio Department of Youth Services through funding provided by the Department of Justice/Office of Justice Programs/Office of Juvenile Justice Delinquency and Prevention	2/3/2023

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 a.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2023-93

Department of Public Works is requesting approval of a contract Amendment for Vandra Brothers Construction, Inc. for the anticipated cost of \$136,405.38. The original contract was for \$2,344,113.87. This is the second amendment.

If the Project is not a new project to the County.
R2022-0096 approved 4/26/2022

Describe the exact services being provided. The anticipated start-completion dates are Resurfacing of approximately 1.25 miles of West Ridgewood Drive from Ridge Road (SR 3) to State Road (SR 94), located in the City of Parma, Ohio. Work shall include milling of existing asphalt and replacement, along with full and partial depth pavement repairs, utility casting adjustments, ADA compliant ramps and landings, and pavement markings throughout the project length. Expected to begin 5/23/2022 and end 11/4/2022.

The primary goals of the project are (list 2 to 3 goals). See above.

The project is not mandated.
(Municipality of project: Parma, Ohio)

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$2,344,113.87. *The estimate for this project was \$2,487,572.22. Vandra Brothers is 5.76% below the estimate.*

The RFB was closed on 2/28/2022. There is an SBE goal of 3%, MBE 17%, and WBE of 10%.

There were 8 bids pulled from OPD, 5 bids submitted for review, 5 bids approved.

Contractor and Project Information
Vandra Brothers Construction
24629 Broadway Avenue
Oakwood Village, Ohio 44146
Council District (6)

The president for the contractor/vendor is Bruno Melaragno.

The address or location of the project is: Ridge Road in Parma, Ohio

The project is located in Council District (4).

Project Status and Planning
 The project is new to the County.

Funding
 The project is funded 80% by county \$7.50 fund and 20% municipality.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment increases the value of the contract and is the 2nd Amendment of the contract.

See below:

The project is an amendment to a contract. This amendment increases the value of the contract and is the 2nd amendment of the contract. The reason for the amendment is bid item increases due to encountered field conditions. Due to the time of year and availability the department requested the type of material used for the pavement surface course to be changed. This resulted in new item 98 to replace line item 44 in this amendment. This item was partially offset as a credit taken on line item 44 of the contract. There was an increase in quantity used for a thicker layer of surface course to help hold adequate temperature while rolling was completed to cold temperatures

West Ridgewood#2 Amendment #2 Summary of items			
NEW ITEMS			
REF. NO.	PART. NO.	DESCRIPTION	REASON FOR ADDITION/INCREASE
98	1	Ashalt surface course	Due to the time of year and availability the department requested the type of material used for the pavement surface course to be changed. This resulted in new item 98 in this amendment. This item was partially offset as a credit taken on line items 44 of the contract. There was an increase in quantity used for a thicker layer of surface course to help hold adequate temperature while rolling was completed to cold temperatures
INCREASED ITEMS			
01 to item 93	1	various items	These increases reflect the actual usage of the estimated quantities as used to execute the scope of work as detailed in the plans and specifications.
DECREASED ITEMS			
02 to item 79	1	Various Items	These decreases reflect the actual usage of the estimated quantities as used to execute the scope of work as detailed in the plans and specifications.

BC2023-94

Scope of Work Summary
 Public Works is requesting approval of a contract with Joshen Paper & Packaging for the anticipated cost of \$375,454.57. The anticipated start date is 1/1/2023.

The primary goal of the project is to contract with a vendor that can provide janitorial, chemical, and paper supplies to various county buildings on an as-needed basis.

Procurement

The procurement method for this project was formal RFP process. The total value of the contract is \$375,454.57.

The procurement method was closed on October 31, 2022.

Contractor and Project Information

Joshen Paper & Packaging
5800 Grant Avenue
Cuyahoga Hts., OH 44105

Project Status and Planning

The project occurs as needed to provide the necessary products for the various county buildings.

Funding

The project is funded 100% General Fund for Facilities

The schedule of payments is by invoice.

Timeline

7/1/22 – Initiated specification preparation and market analysis

8/29/22 - Matrix for Insurance approval

9/1/22 – Requisition processed

9/14/22 – Draft to DPW for review

9/16/22 - Released to Strategic Sourcing & emailed DoP

9/30/22 – 10/31/22 – RFP released on street

10/12/22 – Prebid conference

10/31/22 – RFP closes

11/4/22 – Tab Sheet completed by DoP and DEI

12/12/22 – Proposals scored by DPW

12/22/22 – Contract request to Law Department

12/22/22 - Emailed award/intent letters, required documents from vendor

12/29/22 – 1/12/23 – Contract language writing/corrections

1/26/23 – Final (corrected) contract sent to vendor

2/2/23 – DPW received last required

BC2023-95

Scope of Work Summary

Department of Information Technology requesting approval of a purchase order with B&H Photo for the anticipated cost of \$37,680.11.

The DoIT Multimedia team is in need of production equipment which will provide studio lighting as well as assist with disaster recovery should a need arise. Production equipment is used for County-wide multimedia projects including projects for the County Executive.

The primary goals of the project are to provide the Multimedia team with the needed equipment for production projects throughout various County departments.

Procurement

The procurement method for this project was exemption purchasing. The total value of the purchase order is \$37,680.11.

A request for this equipment was initially made twice in November using an informal bid process under Event #3832 in Infor Lawson. As a result of both bid requests, B&H Photo was the only vendor who responded with pricing. This request is being submitted as an exemption as B&H Photo completed a previous informal process and confirmed pricing is still valid.

Contractor and Project Information

B&H Photo
420 9th Avenue
New York, New York 10001

The account representative for B&H is Ira Dick.

Project Status and Planning

The project is a new to the County

Funding

The project is funded (100% by the General Fund).

The schedule of payments is by invoice.

BC2023-96

Scope of Work Summary

The Department of Information Technology is requesting approval of a purchase order 230000829 with Coing, Inc for Clockify licenses for the anticipated cost not to exceed \$9,420.84.

The primary goal of the project is to track and report the work of people in the Department of Information Technology as it relates to project activities. This system goes to the level of minutia that the current enterprise system does not. 2022 served as a pilot year for DoIT, with this year being the first year of full use by the department.

Please state the date of TAC Approval

Are the purchases compatible with the new ERP system? N/A

Is the item ERP approved N/A

Are the services covered by the original ERP budget N/A

Procurement

The procurement method for this project was PO Code EXMT. Invoices for services rendered is attached.

Contractor and Project Information

Coing Inc.

2100 Geng Road Suite 210
Palo Alto, CA 94303

The CEO for the vendor is Nenad Milanović.

Project Status and Planning N/A

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

BC2023-97

Scope of Work Summary

Dept. of IT requesting approval of a contract Hoover Blanket Inc. DBA Main Street for the anticipated cost of \$349,200.00.

Describe the exact services being provided: comprehensive case management system to facilitate entry, scheduling and notice for complaints heard by the Board of Revision. The anticipated start-completion dates are for a period of 5 years from the date of execution.

The primary goals of the project are:

Management of valuation complaints and other forms
Reports, record retrieval, scheduling, notifications

TAC Approved – TAC Meeting 1/5/2023 TAC2022-BR-002

Procurement

The procurement method for this project was RFP#10140. The total value of the RFP is \$349,200.00. The RFP closed on 8/29/2022. There is an SBE 6%, MBE 3% and WBE 6% participation/goal. There were 23 submission and 3 reviewed by Dept. of Purchasing.

Contractor and Project Information

Hoover Blanket Inc DBA Main Street Computing
658 Main Street #2
East Aurora, NY 14052
The CEO is Kevin Chugh

Project Status and Planning

The project is new to the County.

Funding

The project is funded 100% by the General Fund- Board of Revision Real Estate Assessment.
The schedule of payments is by invoice.

BC2023-98

Scope of Work Summary

Department of Information Technology requesting approval of a contract with Axon Enterprise Inc., on behalf of the Cuyahoga County Public Defender's Commission, for the anticipated cost of \$125,000.00. The project is new to the County.

Describe the exact services being provided: basic and professional licenses to access Evidence.com, cloud storage for digital evidence intake, onboarding/training/support/workflow programming that goes along with the implementation of Axon Evidence. The anticipated start-completion dates are for 5 years from date of execution.

The primary goals of the project are:

- Efficiently review and access evidence securely
- Centralize, manage, track digital evidence
- Manage discovery process, create searchable transcripts

TAC Approval 1/29/2023

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized. Request for RFP exemption by Public Defender's office as Evidence.com (Axon) is a standard with every public defender. This contract allows a different level of access to the electronic discovery and better means for using and retaining the electronic discovery. Additionally, the County Prosecutor has a contract with this company for same services.

Contractor and Project Information

Axon Enterprise Inc.
17800 North 85th Street
Scottsdale, AZ 85255
The CEO for the vendor is Patrick Smith.

Project Status and Planning

The project is a new to the County.

Funding

The project is funded 100% by the General Fund – Public Defender.
The schedule of payments is by invoice.

BC2023-99

Scope of Work Summary

Office of the County Executive requesting approval of a contract with McCaulley & Company LLC for the anticipated cost \$120,000.00.

The purpose of this contract is to provide federal lobbying services including, but not limited to, federal government relations services and grant support services. The anticipated start-completion dates are upon signature for one year.

The primary goal of this project is to provide federal advocacy services for Cuyahoga County. Included in this contract is assistance with identifying federal funding opportunities and selecting and scoping appropriate projects, programs, and/or priorities for those funding opportunities.

Procurement

The procurement method for this project is RFP Exemption. The current contract for federal advocacy services expires in March 2023. With the change in administration, there was not time to complete a full RFP process before the initial contract expired. This will allow for federal lobbying services & grant support services to continue throughout the year, which is important with the upcoming efforts around federal earmarks and the continuation of expanded grant opportunities through the IIJA & IRA.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):
McCaulley & Company LLC
19660 Roslyn Drive
Rocky River, OH 44116

The president for the contractor/vendor is Justin R. McCaulley.

Project Status and Planning

Federal Advocacy Services have been ongoing for the County since April 2020. Prior to this contract, Squire, Patton, Boggs served as the County's vendor.

Funding

The project is funded 2/3 by Road & Bridge Funds and 1/3 by the General Fund

The schedule of payments is monthly.

BC2023-100

Scope of Work Summary

The Cuyahoga County Sheriff's Department (CCSD) is requesting approval of a contract with Bob Chapman Ford for the anticipated cost of \$430,235.00.

The CCSD would like to contract with Bob Chapman Ford to purchase ten (10) new never titled Ford Police SUVs. This purchase will replace older model vehicles that will cost more to maintain due to their age and condition.

The anticipated start-completion dates are once this contract receives BOC approval, through 9/30/2023.

The primary goal of the project is to replace aging fleet vehicles with ten (10) new never titled Ford Police SUVs for the CCSD to utilize in its daily operations.

Procurement

The procurement method for this project is State Contract. The total value of the contract is \$430,235.00.

The CCSD has chosen to purchase the vehicles through the State of Ohio contract, which provides a suitable unit that was already competitively bid through the State of Ohio.

Contractor and Project Information

Bob Chapman Ford, Inc.
1255 Columbus Ave
Marysville, OH 43040

The owner of the vendor is Joseph Chapman.

Project Status and Planning

The project is a continuing need of the CCSD. The CCSD requires functional and safe vehicles to operate effectively.

Funding

The project is funded 100% by the General Fund. The schedule of payments is by invoice.

BC2023-101

Scope of Work Summary

The Health and Human Services Division of Children and Family Services plans to enter an exemption with BLUESTONE Hospital for the period of August-October 2022 in the amount of \$227,200.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2019-218 03/18/2019

BC2020-235 04/27/2020

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required) 01/19/2021

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required) 03/31/2021

To deliver high quality short-term emergency childcare for children in the custody of the Division of Children and Family Services (DCFS) who are awaiting a long-term permanent placement.

Describe the exact services being provided.

To deliver high quality short-term emergency childcare for children in the custody of the Division of Children and Family Services (DCFS) who are awaiting a long-term permanent placement. The anticipated start-completion dates are 08/09/2022-10/06/2022.

The primary goals of the project are:

- Maximize physical and psychological safety for children and youth placed in emergency care.
- Minimize trauma experienced by children and youth placed in emergency.

Procurement

The procurement method for this project was RFP Exemption. The total value of the unpaid invoice \$227,200.00 for August through October 2022.

If an RFP Exemption is being requested, please list the reason a competitive process was not utilized.

Supporting documentation was provided by BLUESTONE Hospital for invoices for August, September and October 2022 that needed to be paid. However, the contract expired on September 30, 2022 and we failed to pay these invoices.

Contractor and Project Information
Bluestone Child & Adolescent Psychiatric
Hospital
2575 S. Belvoir
Blvd.
University Heights, Ohio 44118
Council District 10

The (owners, executive director, other[specify]) for the contractor/vendor is
The Executive Director for Bluestone Child & Adolescent Psychiatric Hospital is Kelli Michaud.

The address or location of the project is: Countywide

The project is located in Council District County Wide.

Funding
The project is funded 100% of HHS Levy Dollars.

The schedule of payments is one-time payment for 3 months of unpaid invoices totaling \$227,200.00.

BC2023-102

Scope of Work Summary
FCFC requesting approval of an amendment with Bellefaire JCB and Golden Ciphers Master Contract for the anticipated cost of \$90,000.00 for the time period of 1/1/2023 to 7/31/2023

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Contract/Amend	Approval Number
Original Contract \$165,000	BC2021-494 Approval Date 9/7/21

Describe the exact services being provided.

- Subcontract with a local PR firm to create a Positive Social Norms campaign.
A Positive Social Norms Campaign is one way to clarify or correct certain misperceptions of norms and promote positive social norms or behavior. This evidence-based strategy can reach both students and families in each of the identified 7 school districts.
- The program will be implemented in the SAY schools by:
 - o Conducting a targeted social media campaign.
 - o Conducting two SAY Fall and Spring forum for parents, professionals and educators who live and/or interact with youth.
 - o An 8th grade youth forum which draws middle school students from each of the 7 SAY districts for a day long symposium.
 - o A High School summit which draws high school students from each of the 7 SAY districts for a day long symposium.
 - o The SAY Student Leadership Council will receive the content this year on the content from the Positive Social Norms Campaign.

- o These youth will help to spread the messages of the campaign in their respective school communities.
 - o Several of the SAY schools which already have prevention clubs will provide the evidence-based prevention strategy in their clubs.
 - o Information Dissemination will be used to further inform to the communities at in person events in our schools or in the community, through mailings and through our quarterly SAY Connect newsletter which reaches over 700 families.
 - o In SAY schools which are adopting the Sources of Strength program, the Social Norms will be integrated into this program. Sources of Strength is an evidence-based prevention program being adopted by local schools as part of a requirement for HB 234.
 - SAY staff will be provided with training as needed in order to provide the above services.
- The anticipated start-completion dates are 1/1/23-7/31/23.

The primary goals of the project are:

To contract with Bellefaire JCB to deliver high-quality, evidence based, culturally competent, opioid prevention training to Shaker Heights High School, Cleveland Heights-University Heights City School District, Solon City School District, Beachwood City School District, Orange School District, Chagrin Falls Exempted Village Schools, and Mayfield City School District.

To contract with Golden Ciphers to deliver high-quality, evidence based, culturally competent, opioid prevention training to Warrensville Heights School District. The vendor is to actively recruit three other school districts.

Procurement

The procurement method for this project was an amendment. The total value of the contract amendment is \$90,000.00.

The RFP bid was opened on 10/1/2020 and closed on 10/26/2020. There was no SBE goal.

The original contract was an RFP.

Contractor and Project Information

Bellefaire JCB
 22001 Fairmount Blvd
 Cleveland, Ohio 44118

Golden Ciphers
 5704 Broadway Avenue
 Cleveland, Ohio 44127

Council District 3
 The CEO for Bellefaire is Adam Jacobs

The CEO for Golden Ciphers is Pamela Hubbard
 The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Shaker Heights City School District, Mayfield City School District, Orange School District, Lakewood School District, East Cleveland City School District, South Euclid-Lyndhurst City School District and Warrensville Heights School District.

The project is located in Council District 3, 6, 9, 10

Project Status and Planning
The project reoccurs annually

Funding
The project is funded by 100% Opioid Preventure / Settlement Funds.

The schedule of payments is monthly by invoice

The project is an amendment to a contract. This amendment changes the value and term and is the 1st amendment of the contract.

Project/Procurement Start Date (date your team started working on this item)8/11/2222
Date of insurance approval from risk manager 11/15/22
Date documents were requested from vendor 9/14/22
Date item was entered and released in Infor 12/9/22
Date using department approved item in Infor 2/7/23
Date Law Department approved item in Infor 2/1/23?
Date approved by DoP in Infor 2/7/23
Length of processing time in Infor in calendar days 60 days
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction please see below

After numerous attempts, FCFC and the ESC was unsuccessful in implementing the designated Opioid Preventure Services designated for the \$90,000.00 with various school districts. After further discussion with Bellefaire JCB, it was decided to add the \$90,000.00 to the master contract. The contract amendment process began in August 2022. The \$90,000.00 needed to be pulled from another contract from the item R2022-0414, CM#2259 Educational Service Center of Cuyahoga County. Because of its dollar amount, it has to be reviewed by County Council. I didn't want to incur an NSF of the \$90,000.00 for the new contract amendment. It will be finally approved by December 16, 2022. There were delays in receiving documents from Bellefaire and Golden Ciphers as well.

BC2023-103

Scope of Work Summary
Office of Homeless Services requesting approval of an amendment to the sole source contract with Emerald Development and Economic Network, (EDEN) Inc. This is the first amendment and will add \$496,595.00 for the period of 1/1/23 – 12/31/23.

Original Contract	2/16/2021	BC2021-73
Amend 1	2/7/2022	BC2022-80

EDEN provides ongoing property management for the Norma Herr Women's Shelter and ensures that building is clean and safely maintained. EDEN secures the basic furniture of bedding and mats.

The primary goals of the project are:

Ensure a safe and clean environment for shelter guests, visitors, and YWCA staff

Maintain building systems (heat, water, electric) for safe, economical, efficient operation

Work collaboratively with the YWCA to maintain a guest centered environment

Procurement

The contract was an OPD-approved sole source item.

Contractor and Project Information

EDEN, Inc.

7812 Madison Avenue

Cleveland, Ohio 44102

Council District 3

The Executive Director is Elaine Gimmel, (216) 961-9690

The location of the project is:

Norma Herr Women's Center

2227 Payne Avenue

Cleveland, Ohio 44115

The project is located in Council District 7.

Project Status and Planning

The project reoccurs annually.

The project's term has already begun on January 1, 2023.

12/7/22 – Matrix request submitted

12/15/22 – Requested budget from provider

12/22/22 – Followed up with provider about budget

12/28/22 – Provider submitted budget

1/10/23 – Amendment draft to provider, changes requested

1/22/23 – Updated amendment draft to provider

1/24/22 – Signed contract from provider

1/26/22 – Uploaded for legal approval

1/30/22 – Released in Infor

Funding

The Contract is funded 100% by the Health and Human Services Levy

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the value by adding \$496,595.00 and extending the term to 12/31/23. It is the second amendment of the contract.

C. - Consent Agenda

BC2023-104

(See related items for proposed travel/memberships for the week of 2/21/2023 in Section C).

BC2023-105

(See related items for proposed purchases for the week of 2/21/2023 in Section C).

V – OTHER BUSINESS

Item No. 1

Item of Note (non-voted)

Scope of Work Summary

The Department of Public Safety & Justice Services - Office of Emergency Management is requesting authority to submit a grant award in the amount of \$294,663 for the FY 2022 Emergency Management Performance Grant Program (EMPG). The dates of this grant award are 10/1/2021 - 12/31/2023. The notice of the grant award was received from the Ohio Emergency Management Agency (pass through) on 2/7/2023.

This award is a 50% reimbursement grant of eligible expenses of the Office of Emergency Management. The grant award does not include any additional county match funds or, any obligations that the county contract with external service providers or vendors.

Procurement - Grant Award

Contractor and Project Information
Ohio Emergency Management Agency
Preparedness Grants Branch
2855 West Dublin Granville Road
Columbus, Ohio 43235

Project Status and Planning

The project is reoccurring to the county. The purpose of the Emergency Management Performance

Grant (EMPG) Program is to provide federal funds to states to assist local, territorial, and tribal governments in preparing for all hazards. Title VI of the Stafford Act authorizes DHS/FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, states, and their political subdivisions. The Ohio Emergency Management Agency passes approximately 65% of EMPG funds through to county EMA's.

Funding

The project is funded by the Ohio Emergency Management Agency (OEMA) with funds received from the Department of Homeland Security/Federal Emergency Management Agency. The award is allocated annually using 25% as a base for each county; and 75% based on population. The Cuyahoga County FY 2022 award amount is \$294,663. County reimbursements will not exceed 50% of eligible expenses.

This is a continuation grant, previous awards listed below:

SFY 2010 - \$251,345.00	
SFY 2011 - \$248,753.00	
SFY 2012 - \$248,753.00	
SFY 2013 - \$245,625.00	
SFY 2014 - \$262,221.00	
SFY 2015 - \$284,705.00	
SFY 2016 - \$273,463.00	
SFY 2017 - \$273,463.00	
SFY 2018 - \$273,463.00	BC2018-723
SFY 2019 - \$273,463.00	BC2019-835
SFY 2020 - \$274,304.53	BC2020-515
SFY 2021 - \$306,507.00	BC2021-658

VI – PUBLIC COMMENT

VII – ADJOURNMENT