

Minutes

Cuyahoga County Board of Control
Monday, March 20, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER The meeting was called to order at 11:03 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 3/13/2023

Michael Chambers motioned to approve the minutes as amended from the March 13, 2023 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as amended.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-168

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Shi International Corp. in the amount not-to-exceed \$42,777.87 for a Joint Cooperative Purchase of (20) Bitsight software licenses and various BitSight Cybersecurity Risk Management platform subscriptions for a period of 12-months effective Board of Control Approval.
- b) Recommending an award on Purchase Order No. 23001087 to Shi International Corp. in the amount not-to-exceed \$42,777.87 for a Joint Cooperative Purchase of (20) Bitsight software licenses and

various BitSight Cybersecurity Risk Management platform subscriptions for a period of 12-months effective Board of Control Approval.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-168 was approved by unanimous vote.

BC2023-169

Office of Innovation and Performance,

- a) Submitting an RFP exemption, which will result in a grant award recommendation to Northeast Ohio Coalition for the Homeless in the amount not-to-exceed \$150,000.00 for street outreach services for individuals experiencing unsheltered ~~homeless~~ **homelessness** throughout Cuyahoga County effective upon signature of all parties for a period of 1 year.
- b) Recommending an award and enter into a Grant Agreement (via Contract No. 3193) with Northeast Ohio Coalition for the Homeless in the amount not-to-exceed \$150,000.00 for street outreach services for individuals experiencing unsheltered ~~homeless~~ **homelessness** throughout Cuyahoga County effective upon signature of all parties for a period of 1 year.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Catherine Tkachyk, Office of Innovation and Performance, presented.

Dale Miller asked is this a new contract; asked is contract being funded from ARPA funds; asked of the continuing need for this service how do we plan to sustain the program after the ARPA funds are no longer available; asked how long will ARPA funding enable them provide these services; asked for this very much needed program, I don't know who can be chosen that would be better qualified to do this service.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-169 was approved by unanimous vote.

BC2023-170

Clerk of Courts, recommending an award and enter into Contract No. 3010 with Midwest Direct Presort Mailing Services, Inc. in the amount not-to-exceed \$450,000.00 for a sole source purchase of electronic certified mail services for the period 1/1/2023-12/31/2024.

Funding Source: General Fund

Krystal Lawyer, Clerk of Courts, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-170 was approved by unanimous vote.

BC2023-171

Sheriff's Department, recommending an award on RQ11701 and enter into Contract No. 3208 with Friends Service Company, Inc. dba Friends Office (19/5) in the amount not-to-exceed \$64,296.00 for the purchase and deliver of toilet paper to the County Jail, effective upon signatures of all parties for a period of 12-months.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented.

Dale Miller asked can you tell me a little bit about Friends Service Company?

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-171 was approved by unanimous vote.

BC2023-172

Department of Public Safety and Justice Services, submitting a Subgrant Award Agreement from the Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$20,595.25 for management of the FY2022 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2023 – 3/31/2024.

Funding Source: 75% Ohio Department of Public Safety/Office of Criminal Justice Services and 25% (Cash Match) – General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2023-172 was approved by unanimous vote.

C. – Exemptions

BC2023-173

Department of Health and Human Services/Cuyahoga Job and Family Services, requesting approval of an exemption from aggregation of contract amendments on RQ4542 with various providers for various programs in connection with the Cuyahoga County Fatherhood Initiative for the period 4/1/2021 – 3/31/2023 to extend the time period to 3/31/2024 and for additional funds in the total amount not-to-exceed ~~\$825,000.00~~ **\$825,500.00** (Exemption from Aggregation of Contracts-County Code 501.05(C), Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. ~~00~~2012-0015, Section 3.5.b.

- a) Contract No. 1046 Cuyahoga County District Board of Health for the Prevent Premature Fatherhood Program for additional funds in the amount not-to-exceed \$70,000.00.

- b) Contract No. 1054 with Career Development and Placement Strategies, Inc. for the Rising Above Program for additional funds in the amount not-to-exceed \$100,000.00.
- c) Contract No. 1055 with The Children’s Museum of Cleveland for Dad’s Court Program for additional funds in the amount not-to-exceed \$32,000.00.
- d) Contract No. 1056 with JDC Advertising for a Public Awareness Campaign for additional funds in the amount not-to-exceed \$70,000.00.
- e) Contract No. 1057 with Domestic Violence and Advocacy Center dba Journey Center for Safety and Healing for Supervised Visitation Program for additional funds in the amount not-to-exceed \$117,000.00.
- f) Contract No. 1058 with The MetroHealth System for the Boot Camp for New Dads Program for additional funds in the amount not-to-exceed \$44,000.00.
- g) Contract No. 1059 with Murtis Taylor Human Services System for the Strong Fathers Program for additional funds in the amount not-to-exceed \$60,000.00.
- h) Contract No. 1060 with Passages Connecting Fathers and Sons, Inc. for the Jobs for Dads Program for additional funds in the amount not-to-exceed \$100,000.00.
- i) Contract No. 1061 with The Centers for Families and Children for the Families and Fathers Together Program for additional funds in the amount not-to-exceed \$83,000.00.
- j) Contract No. 1062 with Towards Employment, Inc. for Fatherhood Career Pathway Program **for** additional funds in the amount not-to-exceed \$97,500.00.
- k) Contract No. 1063 with University Settlement, Inc. for The Healthy Fathering Program for additional funds in the amount not-to-exceed \$52,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented.

Trevor McAleer asked is it the intention that contract items A through K will come to Council for approval or bringing these individually to Board of Control. Mr. McAleer stated Council’s Chairwoman would like these items to come before Council but will confirm with her and the Council President and will let us know on how to proceed. Michael Chambers asked are we continuing with the approval then and you’re going to let us know or you want to wait; Trevor McAleer asked we’re just approving the exemption from aggregation were not approving the agreements.

Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2023-173 was approved by unanimous vote as amended.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-174 through BC2023-177; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-174

Department of Sustainability, submitting an amendment to Contract No. 1174 with Bongorno Consulting LLC for consulting services for network infrastructure planning in connection with the expansion of the Cleveland – Cuyahoga Bikeshare Program for the period 3/1/2021 – 2/28/2023, to extend the time period to 9/30/2023; no additional funds required.

Funding Source: Sustainability Project Fund

BC2023-175

Department of Human Resources, submitting a Memorandum of Understanding with U. S. Department of Homeland Security, to define the roles and responsibilities of Cuyahoga County and various parties in connection with using a Web Services E-Verify Employer Agent for determination of an employees’ eligibility to work in the United States.

Funding Source: N/A

BC2023-176

Fiscal Department, presenting proposed travel/membership requests for the week of 3/20/2023.

Dept:	Department of Information Technology							
Event:	Microsoft Executive Briefing							
Source:	Microsoft							
Location:	Atlanta, Ga							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Andy Johnson	3/22/2023-3/24/2023	\$0.00	\$108.00	\$750.00	\$200.00	\$500.00	\$1,558.00	General Fund
Jeremy Mio	3/22/2023-3/24/2023	\$0.00	\$108.00	\$750.00	\$200.00	\$500.00	\$1,558.00	General Fund
Robert Noll	3/22/2023-3/24/2023	\$0.00	\$108.00	\$750.00	\$200.00	\$500.00	\$1,558.00	General Fund
Connie Geddis	3/22/2023-3/24/2023	\$0.00	\$108.00	\$750.00	\$200.00	\$500.00	\$1,558.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Executive briefing that includes specific Local Government case studies and innovation using Microsoft Services that Cuyahoga County may be able to utilize.

Dept:	Department of Health and Human Services/Cuyahoga Job and Family Services							
Event:	The Welcoming Interactive Conference							
Source:	Welcoming America							
Location:	San Jose, Ca							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Tina Coleman	4/26/2023-4/29/2023	\$400.00	\$168.00	\$1,067.01	\$100.00	\$350.00	\$2,085.01	Health and Human Services Levy Funds

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Welcoming Interactive is an annual conference that highlights successful practices and inspiring stories about immigrant inclusion, programs policies and partnerships. We will explore topics from economic development, civic engagement, and government leadership. The conference features presentations and interactive sessions from a diverse range of inclusion experts. Attendees learn about local innovations from peer communities and learn new ideas and energy to foster welcoming places for all. Cuyahoga County is currently going through the certification process of becoming a Welcoming Community for immigrants and refugees and this conference will assist with the development of strategies by learning national practices.

BC2023-177

Department of Purchasing, presenting proposed purchases for the week of 3/20/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
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23001164	(3) Various heat pumps and related hose kits for various County buildings	Department of Public Works	Wadsworth & Associates, Inc. dba Wadsworth Solutions	\$13,287.00	General Funds
23001181	Various types of landscaping materials	Department of Public Works	Maria Gardens, Inc.	\$5,707.50	General Funds
23001182	(1) Wet sand blaster system	Department of Public Works	Clemco Industries Corp.	\$29,434.00	Road and Bridge Funds
23001230	Rental of (1) bridge tracker with operator for bridge inspections	Department of Public Works	Harcon Corporation	\$23,100.00	Road and Bridge Funds
23001114	(5) Modular workstations/cubicles for use by Foreclosure Unit at Courthouse Square	Prosecutor's Office	Friends Service Co., Inc.	\$19,367.13	General Funds
23001173	(200) Annual order of protective, breathable spit sock hoods for use when transporting inmates	Sheriff's Department	HPM Business Systems Inc.	\$8,898.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23001171	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens and Sons Ambulance Service, Inc.	\$30,160.00	Health & Human Services Levy Fund
23001198	Emergency veterinary services for the Animal Shelter for July, 2021, January, February and July, 2022**	Department of Public Works	MedVet Cleveland	\$3,020.87	Dick Goddard Best Friends Fund
22003687 23001154	Post Adoption Special Services Subsidy: Residential treatment***	Division of Children and Family Services	Bellefaire Jewish Children's Bureau	\$9,350.51	70% Health and Human Services Levy and 30% Title IV-E Fund

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award

recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

**Approval No. BC2022-633 dated 10/24/2022, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2022, to extend the time period to 6/30/2023 and by changing the amount not-to-exceed from \$750,000.00 to \$950,000.00.

***Approval No. BC2021-131 dated 3/22/2021 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 – 4/14/2024.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services on behalf of the Cuyahoga Emergency Communications System (CECOMS),

- a) Requesting authority to apply for grant funds to Ohio Department of Public Safety, Ohio Emergency Management Agency in the amount of \$5,478.00 for the American Rescue Plan Act First Responder Wellness, Recruitment, Retention and Resiliency Grant Program for the period 7/1/2022 – 12/31/2024.
- b) Submitting a grant agreement with Ohio Department of Public Safety, Ohio Emergency Management Agency in the amount of \$5,478.00 for the American Rescue Plan Act First Responder Wellness, Recruitment, Retention and Resiliency Grant Program for the period 7/1/2022 – 12/31/2024.

Funding Source: Ohio Department of Public Safety, Ohio Emergency Management Agency, Office of Criminal Justice Services - General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services. The schedule of payments received by the County is through reimbursement requests submitted to the Ohio Office of Criminal Justice Services.

Item No. 2

Department of Public Safety and Justice Services, Subgrant Award Agreement from Ohio Department of Public Safety/Office of Criminal Justice Services in the total amount of \$520,095.18 for Regional Planning Unit Project in connection with the FY2022 STOP Violence Against Women ACT Block Grant for the period 1/1/2023 – 3/31/2024.

Funding Source: FY2022 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 2541	City of Euclid	Coulter Hero Park Multimodal Trial Loop in connection with the 2022 Community Development Supplemental Grant Program	\$-0-	Department of Development	4/1/2022 – 3/31/2023 to extend the time period to 6/30/2023	Casino Tax Revenue Fund	3/8/2023 (Executive) 3/9/2023 (Law Dept.)
No RQ	Amend Contract No. 2600	City of Lakewood	Warren Road Streetscape Project in connection with the 2022 Community Development Supplemental Grant Program	\$-0-	Department of Development	4/1/2022 – 3/31/2023 to extend the time period to 6/30/2023	Casino Tax Revenue Fund	3/8/2023 (Executive) 3/9/2023 (Law Dept.)
No RQ	Amend Contract No. 2230	Cuyahoga County Planning Commission	Planning activities and technical assistance	\$-0-	Department of Development	4/1/2020 – 3/31/2023 to extend the time period to 3/31/2024	(Original) Community Development Block Grant Fund	3/8/2023 (Executive) 3/2/2023 (Law Dept.)

Submission of Awarded Contracts, in Accordance with Prior Board of Control Authorization and Meeting all Requirements (no vote required)

RQ No.	Contract/ PO No.	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Authority to Prepare -Approved by Board of Control

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:18 a.m.