

Minutes

Cuyahoga County Board of Control
Tuesday, May 30, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – May 22, 2023

Michael Chambers motioned to approve the minutes from the May 22, 2023, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-336

Department of Public Works, submitting an amendment to Contract No. 1481 (fka 20002107) with Wiss, Janney, Elstner Associates, Inc. for general architectural engineering services for the period 8/5/2020-8/4/2023 to extend the time period to 9/1/2024 and for additional funds in the amount not-to-exceed \$455,755.00.

Funding Source: General Fund

Christine Petro, Department of Public Works, presented. Dale Miller asked whether this is being paid from the money that County Council previously allocated for this Veterans Service Commission’s project

or is this in addition to that. Trevor McAleer asked for clarification on whether the alternative scope of work is for the Veterans Service Commission's project or for a different project; asked do you know when that scope of the work will be completed; asked whether there was a lot of wants in the request but not necessarily what their needs are. Mr. McAleer stated that County Council and Public Works received a letter their short on revenue to pay for the project; Council asked the Department of Public Works Director to kind of compare what is needed versus what they want within the facility.

Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-336 was approved by unanimous vote.

BC2023-337

Department of Public Works, recommending an award on RQ12011 and enter into Contract No. 3399 with M-A Building and Maintenance Company, Inc. (6-2) in the amount not-to-exceed \$469,500.00 for Justice Center Façade Ordinance Repairs.

Funding Source: Capital Improvement-General Fund

Christine Petro, Department of Public Works, presented. Trevor McAleer asked what the goals of the project were based on presenters comment that M-A achieved 20% SBE and 4% MBE goals on the bid. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-337 was approved by unanimous vote.

BC2023-338

Department of Public Works, recommending an award on RQ12084 and enter into Contract No. 3418 with Pennoni Associates, Inc. (89-6) in the amount not-to-exceed \$450,000.00 for 2023 professional general engineering and design services for County bridges and adjunct services on a task order basis, effective upon signatures of all parties for a period of 3-years.

Funding Source: County Road & Bridge Fund

Nichole English, Department of Public Works, presented. Meredith Turner asked who made up the scoring committee for this item. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-338 was approved by unanimous vote.

BC2023-339

Department of Development, recommending a United States Environmental Protection Agency Brownfield Revolving Fund Loan to Sustainable Community Associates, Ltd. in the amount not-to-exceed \$483,171.00 for the environmental remediation of asbestos-containing building materials, associated with The Park Synagogue Complex, 3300 Mayfield Road, Cleveland Heights, for the renovation and utilization as a mixed-use redevelopment complex, consisting of approximately (330) multigenerational residential units, office, wellness, educational and commercial spaces.

Funding Source: United States Environmental Protection Agency Brownfield Revolving Loan Fund

Michael May, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-339 was approved by unanimous vote.

BC2023-340

Department of Development,

a) Submitting an RFP exemption, which will result in a payment to Near Westside Multi Service Corporation dba May Dugan Center in the amount of \$130,000.00 for general operating support for refugee resettlement and related services for the period 6/1/2023 -12/31/2023.

b) Recommending a payment on Purchase Order No. 23002444 to Near Westside Multi Service Corporation dba May Dugan Center in the amount of \$130,000.00 for general operating support for refugee resettlement and related services for the period 6/1/2023 -12/31/2023.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Bryan Edwards, Department of Development, Rick A. Kemm, Executive Director, May Dugan Center presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-340 was approved by unanimous vote.

BC2023-341

Department of Information Technology,

a) Submitting an RFP exemption which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$11,491.96 for a state contract purchase of (2) VLA SQL Server Standard Core licenses and (8) VLA Core Infrastructure Suite licenses for use by Court of Common Pleas/Probate Court Division.

b) Recommending an award and enter into Purchase Order No. 23001790 with Dell Marketing LP in the amount not-to-exceed \$11,491.96 for a state contract purchase of (2) VLA SQL Server Standard Core licenses and (8) VLA Core Infrastructure Suite licenses for use by Court of Common Pleas/Probate Court Division.

Funding Source: Probate Court Computer Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-341 was approved by unanimous vote.

BC2023-342

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Constant Contact in the amount not-to-exceed \$5,685.30 for Email Plus subscription services to manage content, press releases and other communications across email and social media platforms.

b) Recommending an award on Purchase Order No. 23001987 to Constant Contact in the amount not to exceed \$5,685.30 for Email Plus subscription services to manage content, press releases and other communications across email and social media platforms.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-342 was approved by unanimous vote.

BC2023-343

Department of Information Technology, recommending an award on Purchase Order No. 23002326 to The Ohio State University dba OARnet in the amount not-to-exceed \$9,262.50 for the purchase of (3) each VMware v Center Server 8 Standard including production support subscription for ~~the a~~ period 5/30/2023 – 4/30/2024.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-343 was approved by unanimous vote.

BC2023-344

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$7,812.00 for a state contract purchase of remanufactured equipment (1) Cisco 48 Port Switch and (2) Power Supply for installation in the basement of the Old Courthouse.

b) Recommending an award and enter into Purchase Order No. 23002347 with TEC Communications, Inc. in the amount not-to-exceed \$7,812.00 for a state contract purchase of remanufactured equipment (1) Cisco 48 Port Switch and (2) Power Supply for installation in the basement of the Old Courthouse.

Funding Source: Capital Improvement

Dennis Sullivan, Department of Information Technology, presented. Michael Chambers asked whether Funding Source is Capital Improvement, is that General Fund. Trevor McAleer asked if this is part of capital refresh, if different provide clarification. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-344 was approved by unanimous vote.

BC2023-345

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Ohio State University dba OARnet in the amount not-to-exceed \$151,200.00 for technical support services and direct internet access to OARnet’s Network in Columbus effective upon signatures of all parties for a period of 36 months.

b) Recommending an award and enter into Contract No. 3175 with Ohio State University dba OARnet in the amount not-to-exceed \$151,200.00 for technical support services and direct internet access to OARnet’s Network in Columbus effective upon signatures of all parties for a period of 36 months.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-345 was approved by unanimous vote.

BC2023-346

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Mythics Inc. in the amount not-to-exceed \$397,515.10 for a state contract purchase of Oracle database software support and maintenance services for various departments for the period 6/1/2023-5/31/2024.

b) Recommending an award and enter into Contract No. 3287 with Mythics Inc. in the amount not-to-exceed \$397,515.10 for a state contract purchase of Oracle database software support and maintenance services for various departments for the period 6/1/2023-5/31/2024.

Funding Source: 69% Fiscal - Real Estate Assessment Fund, 22% Department of Information Technology – General Fund, 5% Health and Human Services Levy Fund and 4% Court of Common Pleas – General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-346 was approved by unanimous vote.

BC2023-347

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Verizon Business Network Services LLC in the amount not-to-exceed \$48,790.84 as follows:

1) Payment of a past due invoice and reconnection charges in the amount not-to-exceed \$4,721.08;

2) Monthly service fees and surcharges in the amount not-to-exceed \$44,069.76 for the period ~~3/1/2023-2/28/2026.~~ **2/1/2023 – 1/31/2026.**

b) Recommending an award and enter into Contract No. 3391 with Verizon Business Network Services LLC in the amount not-to-exceed \$48,790.84 as follows:

- 1) Payment of a past due invoice and reconnection charges in the amount not-to-exceed \$4,721.08;
- 2) Monthly service fees and surcharges in the amount not-to-exceed \$44,069.76 for the period ~~3/1/2023-2/28/2026.~~ **2/1/2023 – 1/31/2026.**

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Trevor McAleer seconded. Item BC2023-347 was approved by unanimous vote as amended.

BC2023-348

Department of Law,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The U. S. Equal Employment Opportunity Commission (EEOC Training Institute) in the amount not-to-exceed \$6,650.00 for Title VII Harassment, Discrimination, and Reporting training sessions for employees for the period 6/6/2023 – 6/15/2023 to be held at 2501 Harvard Avenue.
- b) Recommending an award and enter into Contract No. 3420 with The U. S. Equal Employment Opportunity Commission (EEOC Training Institute) in the amount not-to-exceed \$6,650.00 for Title VII Harassment, Discrimination, and Reporting training sessions for employees for the period 6/6/2023 – 6/15/2023 to be held at 2501 Harvard Avenue.

Funding Source: General Fund

Steven Ritz, Department of Law, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-348 was approved by unanimous vote.

BC2023-349

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Thomson Reuters – West in the amount not-to-exceed \$15,000.00 for the purchase of Clear Proflex software subscription services for Law Enforcement Division for the period 6/1/2023 – 12/31/2023.
- b) Recommending an award on Purchase Order No. 23002078 Thomson Reuters – West in the amount not-to-exceed \$15,000.00 for the purchase of Clear Proflex software subscription services for Law Enforcement Division for the period 6/1/2023 - 12/31/2023.

Funding Source: Federal Equitable Sharing Account

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-349 was approved by unanimous vote.

BC2023-350

Sheriff's Department, recommending a payment on Purchase Order No. 23002296 to **W.B. Mason Co., Inc.** in the amount not-to-exceed \$6,147.00 for the purchase of 300 cartons C-Fold paper towels in 2022.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2023-350 was approved by unanimous vote as amended.

BC2023-351

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 1707 with County Commissioners Association of Ohio Service Corporation/Ohio Child Support Enforcement Agency Director's Association Inc. for CLEAR subscription services for the period 6/1/2021 – 5/31/2023 to extend the time period to 5/31/2025 and for additional funds in the amount not-to-exceed \$45,437.40.

Funding Source: Federal Public Assistance Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-351 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-352 through BC2023-356, Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-352

Department of Housing and Community Development, submitting an amendment to Contract No. 2357 with North Coast CHDO Homes, Inc. for acquisition and renovation of existing housing for rental to Adults with Disabilities for the period 9/1/2022 – 5/1/2023 to extend the time period to 4/30/2024, no additional funds required.

Funding Source: Federal Home Investment Partnership Funds

BC2023-353

Department of Workforce Development, submitting the 2021 – 2025 Northeast Ohio Workforce Regional Plan - Year 2 Review – May 2023 effective for the period 7/1/2023 – 6/30/2025.

Funding Source: N/A

BC2023-354

Department of Health and Human Services/Division of Children and Family Services submitting an amendment to Contract No. 1987 with Sisters of Charity Foundation of Cleveland for fiscal agent services and oversight of the implementation and operation of a Youth Drop-In Center for homeless young adults, ages 16-24 for the period 11/29/2021 – 12/31/2022 to extend the time period to 12/31/2023 to change the terms of the contract related to non-disbursement of funds in connection with Cuyahoga County Common Pleas Court Case No. CV-23-976612 regarding the location at 4100 Franklin Boulevard, effective 1/1/2023.

Funding Source: Health and Human Services Levy Fund

BC2023-355

Fiscal Department, presenting proposed travel/membership requests for the week of 5/30/2023:

Dept:	Department of Development							
Event:	City Nation Place Americas							
Source:	City Nation Place Americas							
Location:	New Orleans, LA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Vaughn Johnson	6/7/2023-6/8/2023	\$589.00	\$168.00	\$758.64	\$100.00	\$456.41	\$2,072.05	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

This Workforce Development training helps with the best practices for Economic Development practitioners. This training will focus on shaping community strategy, brand strategy, collaborating on vision CED, evolving Objectives for ED, Destination Stewardship, Comparative Economic Data, Strategic attraction investment planning which are the keys factors to a successful city and region, and Improving collaboration with the private sector.

Dept:	Office of Innovation and Performance
Event:	Achieving a Continuous Improvement Culture
Source:	Global Lean Summit

Location:	Gig Harbor, Washington							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Karil Sampson	6/4/2023-6/9/2023	\$0.00	\$250.00	\$0.00	\$200.00	\$500.00	\$950.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

The registration of \$1,250.00 and lodging cost of \$1,046.70 will be paid for by the host.

Purpose:

This is a conference on process improvement theory and methods. There will be lectures on leading a transformational organization. Karil will also give three lectures on Lean principles, Coach and Mentor Leadership and how they intertwine in exchange for lodging cost.

BC2023-356

Department of Purchasing, presenting proposed purchases for the week of 5/30/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002452	(1) Enclosed cargo tagalong trailer for the Suburban Police Anti-Crime Network (SPAN) SWAT team	Department of Public Safety and Justice Services	Coast to Coast Custom Mobile Vending LLC	\$7,270.00	FY2020 State Homeland Security Grant Fund
23002355	Various sizes of blank aluminum signs	Department of Public Works	Osburn Associates, Inc.	\$8,098.00	Road and Bridge Fund
23002379	(11) Metal shelving units	Department of Public Works	W.W. Grainger	\$5,088.89	50% Sanitary Fund and 50% Road and Bridge Fund
23002381	(1) Replacement, new, never titled 2023 Dodge Durango Police Pursuit Vehicle	Department of Public Works	Kufleitner Automotive, Inc. dba Kufleitner CDJR	\$49,240.00	General Fund

23002430	(1) Two (2) post commercial grade car lift, installation of new lift and removal of old lift	Department of Public Works	Northcoast Equipment Specialists Inc.	\$27,790.25	Sanitary Fund
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Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002233	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora Inc.	\$19,535.00	Health & Human Services Levy Fund
23002465	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	West Side Deutscher Frauen Verein dba Altenheim	\$46,456.00	Health & Human Services Levy Fund
23002365	Out-of-home emergency placement services for the period 3/1/2023 – 3/27/2023**	Division of Children and Family Services	Benchmark Behavioral Health Systems, Inc.	\$15,174.00	66% Health and Human Services Levy and 34% Title IV-E reimbursement
23002083	Factory Authorized – Engine repairs to Vehicle S-224***	Department of Public Works	Murphy Tractor & Equipment Co., Inc.	\$25,636.85	Sanitary Fund
23002361	Emergency veterinary services for the Animal Shelter for April and May, 2023****	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$10,201.45	100% Dick Goddard Best Friends Fund

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

**Approval No. BC2022-767 dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024.

***Approval No. BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers in the total amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024.

****Approval No. BC2022-633 dated 10/24/2022, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2022, to extend the time period to 6/30/2023 and by changing the amount not-to-exceed from \$750,000.00 to \$950,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an Agreement of Cooperation with the City of Warrensville Heights for 2023-2024 50/50 Resurfacing Program for Emery Road from Merrygold Boulevard to the East Corporation Limit in the City of Warrensville Heights.

Funding Source: \$250,000.00 County Road and Bridge Funds and \$376,342.64 City of Warrensville Heights.

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2023 RECLAIM Ohio Grant for the period 7/1/2022 – 6/30/2023 to change the scope of services and to make budget line-item revisions.

Funding Source: State of Ohio, Department of Youth Services RECLAIM Ohio Grant

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 46116	Amend Contract 285	Hill International, Inc.	Construction management/support, inspection and material testing services for facilities	\$-0-	Department of Public Works	6/9/2020 – 6/8/2023 to extend the time period to 12/31/2024	(Original) 55% Coronavirus Aid, Relief and Economic Security (CARES) Act and 45% General Fund	5/18/2023 (Executive) 5/17/2023 (Law Dept.)
RQ 650	Amend Contract 3246 3408	Cuyahoga County Planning Commission	Planning and technical services	\$-0-	Department of Public Works	6/1/2020 – 6/30/2023 to extend the time	(Original) Road and Bridge Fund	5/18/2023

						period to 9/30/2023		
No RQ	Amend Contract 3406	The Cleveland Clinic Foundation	Provide vendor- hosted next generation 9-1-1 services to the Cleveland Clinic Police Department	\$1,400.0 0	Department of Public Safety and Justice Services	5/6/2019 – 1/31/2025 to extend the time period to 3/10/2025	(Original) Revenue Generating	5/19/2023 (Executive) 5/18/2023 (Law Dept.)

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:40 a.m.