



**Cuyahoga County Board of Control Agenda  
Monday, February 13, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:**  
<https://www.YouTube.com/CuyahogaCounty>

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 2/6/2023**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-78**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Northern Flooring Specialists, Inc. in the amount not-to-exceed \$1,866.39 for purchase of Shaw carpet tiles and related flooring materials for replacement of the carpeting in Central Booking located at the Justice Center.
- b) Recommending an award on Purchase Order No. 23000411 to Northern Flooring Specialists, Inc. in the amount not-to-exceed \$1,866.39 for purchase of Shaw carpet tiles and related flooring materials for replacement of the carpeting in Central Booking located at the Justice Center.

Funding Source: General Fund

**BC2023-79**

Department of Development, recommending to amend Board Approval No. BC2022-687 dated 11/14/2022 which approved an Affordable Federal HOME Loan in the amount of \$450,000.00 to Solon Community Living, or its' designee, for the Solon Community Living Affordable Housing project, located at 35340 Aurora Road, in the City of Solon, to change the total number of affordable, newly constructed units from 10 to 6.

Funding Source: Federal HOME Funds

**BC2023-80**

Treasurer’s Office, recommending an award on RQ11390 and enter into Contract No. 3095 with Midwest Presort Mailing Services, Inc. dba Midwest Direct (156/2) in the amount not-to-exceed \$226,409.00 for the printing and mailing of real property tax bills in accordance with Ohio Revised Code Section 323.08, effective upon signatures of all parties through 10/31/2025; for the following:

- a) second and third mailings of tax year 2022 paid in 2023;
- b) first, second and third mailings for tax years 2023 and 2024 paid in 2024 and 2025.

Funding Source: General Fund

**BC2023-81**

Department of Information Technology, on behalf of the Personnel Review Commission,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,896.00 for a state contract purchase of (4) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License and a 5-year extended warranty.
- b) Recommending an award on Purchase Order No. 23000356 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,896.00 for a state contract purchase of (4) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License and a 5-year extended warranty.

Funding Source: General Fund

**BC2023-82**

Department of Information Technology, on behalf of Common Pleas Court/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,460.00 for a state contract purchase of (10) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License, 5-year extended warranty, docking stations and monitors.
- b) Recommending an award on Purchase Order No. 23000501 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,460.00 for a state contract purchase of (10) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License, 5-year extended warranty, docking stations and monitors.

Funding Source: General Fund

**BC2023-83**

Department of Human Resources, submitting an amendment to Contract No. 1184 (formerly CE1900371) with The James B. Oswald Company for professional employee benefits consultant services for the period 10/15/2019 – 4/15/2023 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$172,000.00.

Funding Source: Self Insurance Fund

**BC2023-84**

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Justice Innovation, Inc. dba Center for Court Innovation in the amount not-to-exceed \$200,000.00 to provide project planning services for the development, implementation, and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program for the period 12/1/2022 – 8/31/2024.
- b) Recommending an award and enter into Contract No. 2985 with Justice Innovation, Inc. dba Center for Court Innovation in the amount not-to-exceed \$200,000.00 to provide project planning services for the development, implementation, and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program for the period 12/1/2022 – 8/31/2024.

Funding Source: 50% State Justice Institute Project Grant and 50% Ohio State Bar Foundation Grant.

**BC2023-85**

Sheriff's Department, recommending an award on Purchase Order No. 23000500 to The MetroHealth System in the amount not-to-exceed \$400,000.00 for reimbursement of litigation and claims expenses for Jail Operations for the period 1/1/2022 – 12/31/2023.

Funding Source: General Fund

**BC2023-86**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. 2332 (fka Contract No. 248) with The Center for Community Solutions for fiscal agent and management services, including preparing and releasing an issue brief and year-end report, for the Council on Older Persons for the period 1/1/2020 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: Health and Human Services Levy Fund

**BC2023-87**

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ1068 and enter into Contract No. 2679 with Precision Mobile Laundry Service, LLC in the

amount not-to-exceed \$20,000.00 for laundry services for the Cuyahoga OPTIONS for Independent Living Services Program clients, effective upon signatures of all parties through 12/31/2023.

Funding Source: General Fund

**C. - Consent Agenda**

**BC2023-88**

Department of Public Works, submitting an amendment to Agreement No. 1776 with The Cleveland Society for the Blind dba Cleveland Sight Center for vending machine services at various County buildings for the period 4/1/2013 -12/31/2022 to extend the time period to 9/30/2023.

Funding Source: Revenue Generating

**BC2023-89**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 2107 with City of Cleveland/Department of Law for prosecution services for domestic violence and sexual assault cases in connection with the FY2021 STOP Violence Against Women Act Block Grant Program for the period 1/1/2022 – 12/31/2022 to extend the time period to 3/31/2023; no additional funds required.

Funding Source: FY2021 STOP Violence Against Women’s Act Block Grant

**BC2023-90**

Fiscal Department, presenting proposed travel/membership requests for the week of 2/13/2023.

Dept:	Department of Public Works							
Event:	WWETT 2023							
Source:	Water & Wastewater Equipment Treatment & Transport							
Location:	Indianapolis, IN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Robert Dietrich	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund
Bryan Hitch	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Road & Bridge Fund
Brandon Skufca	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund
Gary Green	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

WWET is the world's largest annual trade show for environmental service professionals. The event offers an unmatched educational program, an array of networking opportunities and an extensive expo floor where buyers and sellers come together to see and experience the latest product innovations and technology.

Dept:	Office of Innovation and Performance							
Event:	NDIA Net Inclusion 2023							
Source:	National Digital Inclusion Alliance							
Location:	San Antonio, Texas							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Catherine Tkachyk	2/27/23-3/2/23	\$380.00	\$128.00	\$854.37	\$0.00	\$350.00	\$1,712.37	General Fund
Dale Armbruster	2/27/23-3/2/23	\$380.00	\$128.00	\$854.37	\$50.00	\$350.00	\$1,762.37	General Fund

\*Paid to host- No registration fee invitation only event

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

NDIA Net Inclusion brings together digital inclusion practitioners, internet service providers, and policymakers to discuss local, state, and federal policies, digital inclusion programs, and industry best practices. This conference will support continued education for the Office of Innovation and Performance as we continue to manage and support the County's digital inclusion efforts.

**BC2023-91**

Department of Purchasing, presenting proposed purchases for the week of 2/13/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

23000436	MacKinney Sysems VS/Cobol Interpreter license software for 3/1/2023 – 2/28/2024	Department of Information Technology	MNJ Technologies Direct, Inc.	\$13,150.00	General Fund
23000192	(3) Additional tablets, docking stations and detachable keyboards for use by Northeast Ohio Regional Fusion Center Intelligence Analysts	Department of Public Safety and Justice Safety	Brown Enterprise Solutions, LLC	\$5,124.00	FY2020 State Homeland Security Grant Program Fund
23000450	Annual order of various supplies for use by Sign Shop	Department of Public Works	Byrne Sign Supply	Not-to-exceed \$49,999.00	General Fund
23000484	Various painting supplies	Department of Public Works	The Sherwin-Williams Company	Not-to-exceed \$10,000.00	75% General Fund and 25% Road and Bridge Fund
23000494	(1) Wet sand blaster system	Department of Public Works	N. T. Ruddock Company	\$22,850.00	Road and Bridge Fund
23000534	Various tubes and cartridges for use by Toxicology Department	Medical Examiner's Office	Phenomenx, Inc.	\$12,482.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000521	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora	\$22,956.00	Health & Human Services Levy Fund

\*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

**V- OTHER BUSINESS**

**Time Sensitive/Mission Critical**

**BC2023-92**

Office of the Medical Examiner, recommending an award on Purchase Order No. 23000424 to GenTech Scientific LLC in the amount not-to-exceed \$17,100.00 for repairs and (1) preventative maintenance visit on the Thermo TSQ Vantage LC/MS System.

Funding Source: General

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for the FY2019 State Homeland Security Grant Program for the period 9/1/2019 –12/31/2022, to extend the time period to 4/30/2023; no additional funds required.

Funding Source: State of Ohio Emergency Management Agency Grant Funds

**Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for FY2020 State Homeland Security Grant Program for the period 9/1/2020 - 3/31/2023 to extend the time period to 7/31/2023.

Funding Source: State Homeland Security Grant Program

**Item No. 3**

Sheriff's Department,

- a) Requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of \$300,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.
  
- b) Submitting a grant agreement with the U.S. Department of Justice, Office of Justice Programs in the amount of \$300,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.

Funding Source: FY2021 U.S. Department of Justice, Office of Justice Programs

Item No. 4

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 1555	WellSky Human and Social Services Corporation	Implementation of a software solution to support automated data transfers from the PeerPlace system to WellSky Aging and Disability system fka Social Assistance Management System (SAMS)	\$116.23	Division of Senior and Adult Services	8/1/2021 – 7/31/2024	(Original) Health and Human Services Levy Fund	1/31/2023 (Executive ) 2/1/2023 (Law Dept.)
RQ 8921	Amend Contract No. 2378	The Vallejo Company	Rehabilitation of Superior Road from Euclid Avenue to Lee Road in the Cities of Cleveland Heights and East Cleveland	\$-0-	Department of Public Works	N/A	(Original) 20% Federal, 35% Ohio Public Works Commission Funds, 43% \$7.50 Motor Vehicle Fund, and 2% municipalities	1/30/2023 (Executive ) 1/9/2023 (Law Dept.)
RQ 7696	Amend Contract No. 2195	Maher Duessel	Consulting services for American Rescue Plan Act compliance and reporting	\$-0-	Office of Innovation and Performance	3/7/2022 – 3/6/2025, <b>to modify the scope of services, commencing upon contract signature of all parties.</b>	(Original) American Rescue Plan Act State and Local Fiscal Recovery Funds	2/2/2023



No RQ	Amend Contract No. 1880	Court of Common Pleas/Juvenile Court Division	Collaborative re-entry mediation services for at-risk minority youth for the Gateway Program in connection with the 2021 Title V Community Prevention Grant	\$-0-	Department of Public Safety and Justice Services	10/1/2021 – 3/31/2023 , to <b>extend the time period to 6/30/2023</b>	(Original) Ohio Department of Youth Services through funding provided by the Department of Justice/Office of Justice Programs/Office of Juvenile Justice Delinquency and Prevention	2/3/2023
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**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes  
Cuyahoga County Board of Control  
Monday, February 6, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)  
Michael Chambers, Fiscal Officer, serving as Chairman  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Councilmember Meredith Turner  
Dale Miller

**II. – REVIEW MINUTES – 01/30/2023**

Michael Chambers motioned to approve the minutes from the January 30, 2023, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-66**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Deere & Company in the amount not-to-exceed ~~\$22,194.66~~ \$23,194.86 for a state contract purchase of (1) new, never titled John Deere Gator utility vehicle for the County Airport.

- b) Recommending an award on Purchase Order No. 23000104 to Deere & Company in the amount not-to-exceed ~~\$22,194.66~~ \$23,194.86 for a state contract purchase of (1) new, never titled John Deere Gator utility vehicle for the County Airport.

Funding Source: Airport Operations Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2023-66 was approved by unanimous vote as amended.

**BC2023-67**

Department of Human Resources, requesting to amend Board Approval No. BC2022-626, dated 10/24/2022, which approved an amendment to Contract No. 1219 with Corporate Screening Services, Inc. for pre-employment background screening services for the period 8/1/2019 – 7/31/2023, by changing the amount not-to-exceed from \$30,000.00 to \$55,000.00.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented.

Michael Chambers asked is there a 30-day cancellation clause in the contract?

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-67 was approved by unanimous vote.

**BC2023-68**

Sheriff's Department, submitting an amendment to Contract No. 3 (fka CE1600133) with Axon Enterprises, Inc. for (10) Taser body cameras for the period 7/1/2016 – 3/31/2026, to expand the scope of services, effective upon signatures of all parties and for additional funds in the amount not-to-exceed \$36,988.00.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented.

Michael Chambers asked are we going through 2026; why is it that far than if only 10 taser body cameras.

Trevor McAleer asked: What happens if one of the cameras break, because we have the maintenance contract will they supply a new one at no costs; so it's just part of the maintenance contract.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-68 was approved by unanimous vote.

**BC2023-69**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Family First Childcare Center dba Family First Village in the amount not-to-exceed \$70,000.00 for planning and coordinating structured age-appropriate activities, supportive services for children and their families, and transportation services for children at the Jane Edna Hunting Building awaiting placement for the period 1/1/2023 – 12/31/2023.
- b) Recommending an award and enter into Contract No. 3152 Family First Childcare Center dba Family First Village in the amount not-to-exceed \$70,000.00 for planning and coordinating structured age-appropriate activities, supportive services for children and their families, and transportation services for children at the Jane Edna Hunting Building awaiting placement for the period 1/1/2023 – 12/31/2023.

Funding Source: Health and Human Services Levy

Marcos Cortes, Department of Health and Human Services, presented.

Dale Miller commented that he recognizes how serious the problem is; and think it's one of the most serious problems the County's dealing with at this time. Anything we can do that creates additional tools, resources to supplement the program he supports.

Trevor McAleer asked can you talk a little bit about what kind of activities are included in the services; whether the activities are daily and how the process works; asked are they providing the services at Jane Edna Hunter or taking the kids to their facility.

Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-69 was approved by unanimous vote.

### **C. - Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-70 through BC2023-76; Dale Miller seconded. The Consent Agenda items were approved by unanimous vote.

#### **BC2023-70**

Department of Public Works, submitting an amendment to Contract No. 1113 with The Vallejo Company for the replacement of Green Road Bridge No. 07.47, adjacent to Euclid Creek and resurfacing of surrounding roadway in the City of South Euclid for a decrease in the amount of (\$87,699.16); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 50% Issue 1, 18% City of South Euclid and 32% Road and Bridge Fund

**BC2023-71**

Department of Public Works, submitting an amendment to Contract No. 2599 with Specialized Construction, Inc. for asphalt resurface preservation, crack sealing and striping for the Countywide Preventative Maintenance Program for a decrease in the amount of (\$176,912.50); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Road and Bridge Fund

**BC2023-72**

Department of Development, submitting an amendment to Agreement No. 2731 with Cuyahoga Metropolitan Housing to provide various emergency rental assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 1 and 2 Program for the period 9/1/2022 – 12/31/2022 to extend the time period to 9/30/2025; no additional funds required.

Funding Source: U.S. Treasury Emergency Rental Assistance Funds

**BC2023-73**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 2105 with City of Cleveland for the provision of (2) Cleveland Police Detectives to perform investigation services for the Cleveland Domestic Violence Project in connection with the FY2021 STOP Violence Against Women Act Block Grant Program for the period 1/1/2022 – 12/31/2022 to extend the time period to 3/31/2023; no additional funds required.

Funding Source: FY2021 STOP Violence Against Women's Act Block Grant

**BC2023-74**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 2376 (formerly 298) with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 3/23/2020 – 12/31/2022 to extend the time period to 12/31/2023; no additional funds required.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

**BC2023-75**

Fiscal Department, presenting proposed travel/membership requests for the week of 2/6/2023:

Dept:	Department of Information Technology							
Event:	BlueHat Cybersecurity Conference							
Source:	Microsoft							
Location:	Redmond, WA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jeremy Mio	2/7/2023-2/9/2023	\$0.00	\$185.00	\$570.00	\$200.00	\$390.00	\$1345.00	General Fund

\*Paid to host- No registration fee invitation only event

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

"Hosted by the Microsoft Security Response Center (MSRC), BlueHat is where the security research community, and Microsoft security professionals, come together as peers, to connect, share, and learn. The BlueHat conference is free to attend, but by invitation only, and space is limited. "

Dept:	Public Defender's Office							
Event:	American Society of Addiction Medicine (ASAM) Conference 2023							
Source:	American Society of Addiction Medicine							
Location:	Washington, DC							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Margaret Isquick	4/14/2023-4/16/2023	\$1,295.00	\$112.00	\$634.84	\$186.00	\$427.20	\$2655.04	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The American Society of Addiction Medicine Annual Conference is the defining event in addiction medicine bringing together all professionals to connect and learn about the addiction treatment community to showcase best practices.

**BC2023-76**

Department of Purchasing, presenting proposed purchases for the week of 2/6/2023.

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000349	40,000 lb. capacity Interstate Tag-a-long Trailer	Department of Public Works	Ohio Machinery Co.	\$35,631.00	Sanitary Fund
23000365	(2) Walk-through stirrup assembly	Department of Public Works	Spider, a division of SafeWorks, LLC	\$5,297.02	Capital Project Fund
23000383	(1) Replacement, new, never titled, white 2022 Ram Cargo Van	Department of Public Works	Kufleitner Chrysler Dodge Jeep Ram	\$35,900.00	Maintenance Garage Fund
23000416	(1) Lincoln TIG Welder	Department of Public Works	Airgas USA, LLC	\$12,999.00	Sanitary Fund
23000427	White and yellow traffic marking paint for the County Airport	Department of Public Works	Royal Media Network, Inc. DBA Royal Imaging Solutions	\$12,125.00	Airport Operations Fund
23000368	Annual order of (4,800) male inmate t-shirts in various sizes	Sheriff's Department	Howling Print and Promo Inc.	\$17,500.00	General Fund
23000375	Annual order of (2,400) female inmate t-shirts in various sizes	Sheriff's Department	Howling Print and Promo Inc.	\$8,600.00	General Fund
23000377	Annual order of cotton (7,200) bath towels and (14,400) wash cloths for inmates	Sheriff's Department	Victory Supply, LLC	\$13,434.00	General Fund
23000405	Annual order of (3,480) male undergarments for inmates	Sheriff's Department	Bob Barker Company, Inc.	\$6,960.00	General Fund
23000409	Annual order of (140) cases of	Sheriff's Department	Bob Barker Company, Inc.	\$8,400.00	General Fund

	various sizes of orange clog shoes for inmates				
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**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000101*	Concrete for various county projects	Department of Public Works	Carr Brothers	Not-to-exceed \$49,999.00	Road and Bridge Fund

\*Approval No. BC2022-797 dated 12/19/2022, which approved an alternative procurement process and resulted in various award recommendations to Campbell Concrete & Supply, Carr Bros. and Rockport Ready Mix in the total amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County, effective 12/19/2022, for a period of two (2) years.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

**V- OTHER BUSINESS**

Additional Item

**BC2023-77**

Department of Public Works, recommending to rescind Board Approval No. BC2023-54 dated 1/30/2023, which approved an RFP Exemption and authorized awarding a Revenue Generating Agreement (via Contract No. 3019) to Cleveland Police Historical Society to lease 4,000 square feet of space in the City of Cleveland Police Department Headquarters Building located at 1300 Ontario Street, Cleveland for the Cleveland Police Museum for the period 01/01/2023 - 12/31/2025 in the amount not-to-exceed \$10.00.

Funding Source: Revenue Generating

Trevor McAleer stated I believe it is on next week's Council agenda.



Dale Miller asked: Since this item is not on the main agenda does there need to be a motion to add it to the agenda.

Michael Chambers we will make a motion to add the item.

Dale Miller motioned to add the item to the agenda; Meredith Turner seconded.

Nichole English, Department of Public Works, presented. There were no questions.

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-77 was approved by unanimous vote.

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Safety and Justice Services/Office of Emergency Management, requesting authority to apply for grant funds to the Ohio State Emergency Response Commission in the amount of \$138,384.00 for the Chemical Emergency Planning and Community Right-to-Know Fund in connection with the Ohio Environmental Protection Agency Right-to-Know Program for the period 7/1/2023 – 6/30/2024.

Funding Source: Ohio State Emergency Response Commission

**Item No. 2**

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, Regional Forensic Science Laboratory, submitting a grant award from the Ohio Department of Public Safety/Office of Criminal Justice Services in the amount not-to-exceed \$1,000,000.00 to mitigate the negative impacts of the COVID-19 pandemic in connection with the American Rescue Plan Act Crime Lab Backlog Grant for the period 2/1/2022 – 1/31/2024.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

**Item No. 3**

Department of Health and Human Services/Office of the Director, submitting a grant agreement with Ohio Department of Health in the amount not-to-exceed \$40,000.00 for completion of various reports for public health activities for the period of 5/21/2022 – 12/31/2022 in connection with the Tuberculosis Control Program.

Funding Source: Ohio Department of Health

**Item No. 4**

Department of Health and Human Services/Division of Children and Family Services, submitting a grant agreement with Public Children Services Association of Ohio in the amount of \$1,436,238.00 for agency culture and climate initiatives, transportation services and other local strategies to support caseworkers' recruitment and retention in connection with the Workforce Funding Supports Initiative for the period 6/14/2022 - 06/30/2023.

**Item No. 5**

**Purchases Processed  
Not-to-Exceed \$5,000.00  
For the period 12/1/2022-12/31/2022  
(No Vote Required)**

PO NUMBER	DATE	VENDOR	DESCRIPTION	ACCOUNTING UNIT	AMOUNT	STATUS
22005266	12/1/2022	BAUDVILLE	SERVICE AWARDS	OFFICE OF THE DIRECTOR	\$4,332.98	APPROVED
22005270	12/1/2022	WESLEY FLUELLEN	MENTORING	FCFC OTHER SOCIAL SERV GRANTS	\$1,500.00	APPROVED
22005279	12/1/2022	ARIES DISTRIBUTION	LIQUID FABRIC SOFTENER ***134	DETENTION CENTER	\$ 660.00	UNRELEASED
22005279	12/1/2022	ARIES DISTRIBUTION	LIQUID BLEACH 1 GALLON / 6 PER	DETENTION CENTER	\$ 382.00	UNRELEASED

22005280	12/1/2022	ARIES DISTRIBUTION	LIQUID LAUNDRY DETERGENT 61.	DETENTION CENTER	\$1,253.20	UNRELEASED
22005285	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	HP ZBOOK FIREFLY 16 G9	FINANCIAL REPORTING	\$1,262.00	APPROVED
22005285	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	HP USB-C G5	FINANCIAL REPORTING	\$ 134.00	APPROVED
22005285	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	HP CARE PACK	FINANCIAL REPORTING	\$ 148.00	APPROVED
22005285	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	HP ABSOLUTE DATA & DEVICE	FINANCIAL REPORTING	\$ 64.00	APPROVED
22005291	12/2/2022	REC2CONNECT	ADAPTIVE AQUATICS	FCFC OTHER SOCIAL SERV GRANTS	\$1,495.00	APPROVED
22005292	12/2/2022	NOTRE DAME COLLEGE	NOV 8, 2022 GENERAL ELECTION	GENERAL ELECTION	\$1,615.00	APPROVED
22005293	12/2/2022	CLEVELAND CITY FINANCE DEPARTM	2022 CLE MUNI CRT REIM ADD APP	FISCAL UNCATEGORIZED ACTIVITY	\$1,216.40	APPROVED
22005299	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	MICROSOFT SURFACE PRO 8	CONSUMER AFFAIRS GRANTS OLE	\$1,809.80	APPROVED
22005299	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	MSFT SURFACE PRO KEYBOARD	CONSUMER AFFAIRS GRANTS OLE	\$ 138.00	APPROVED
22005299	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	MSFT SURFACE SLIM PEN	CONSUMER AFFAIRS GRANTS OLE	\$ 101.00	APPROVED
22005299	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	MICROSOFT SURFACE PRO CASE	CONSUMER AFFAIRS GRANTS OLE	\$ 42.00	APPROVED
22005301	12/2/2022	MNJ TECHNOLOGIES DIRECT INC	LAPTOP FOR MAKITA	WORKERS' COMPENSATION ADMIN.	\$1,608.00	APPROVED

22005304	12/5/2022	INTEGRATED PRECISION SYSTEMS I	ACCESS CONTROL BOE	BOARD OF ELECT ADMINISTRATION	\$4,281.25	APPROVED
22005306	12/5/2022	CARMEN'S CUSTOM WINDOW TREATME	9TH FLOOR SHERIFFS 40245	FAC-BUILDING SERVICES	\$3,845.00	APPROVED
22005310	12/5/2022	AERO SYSTEMS WEST INC	REPAIR COMPONENTS	PUBLIC SAFETY GRANTS ADMIN	\$ 350.00	APPROVED
22005310	12/5/2022	AERO SYSTEMS WEST INC	REPLACEMENT PROPELLERS	PUBLIC SAFETY GRANTS ADMIN	\$ 798.00	APPROVED
22005310	12/5/2022	AERO SYSTEMS WEST INC	INSPECTION, DIAGNOSTICS, ETC.	PUBLIC SAFETY GRANTS ADMIN	\$2,220.00	APPROVED
22005310	12/5/2022	AERO SYSTEMS WEST INC	SHIPPING TO/FROM ASW- CUYAHOGA	PUBLIC SAFETY GRANTS ADMIN	\$ 550.00	APPROVED
22005314	12/5/2022	PREMIER AUTO BODY & COLLISION	18-86 ACCIDENT REPAIRS	MAINTENANCE GARAGE	\$4,091.10	APPROVED
22005318	12/6/2022	SCOTT FITZPATRICK	REIMBURSEMENT	FCFC OTHER SOCIAL SERV GRANTS	\$1,000.00	APPROVED
22005321	12/6/2022	BOILER SPECIALIST INC	FACTORY AUTHORIZED PREVENTATIV	FAC-BUILDING SERVICES	\$2,043.00	APPROVED
22005323	12/6/2022	EHRENBORG LAW OFFICE	LEGAL FEES	ADOPTION SERVICES	\$1,000.00	APPROVED
22005324	12/6/2022	CUYAHOGA COUNTY CONVENTION FAC	FORFEITED LAND SALE	REAL ESTATE ASSESSMENT FUND	\$1,400.00	APPROVED
22005327	12/6/2022	RAILPROS FIELD SERVICES INC	ENCUMBRANCE REQUEST	R & B REGISTRATION TAX- \$7.50	\$1,200.00	APPROVED
22005338	12/7/2022	SOUTHEASTERN EQUIPMENT CO	04-0075 FACTORY AUTHORIZED REP	ROAD AND BRIDGE FLEET	\$4,032.80	UNRELEASED
22005341	12/7/2022	PITNEY BOWES	2022 LETTER OPENER SLA	BOARD OF ELECT ADMINISTRATION	\$1,096.56	APPROVED
22005347	12/8/2022	VALLEY FORD TRUCK INC	18-85 ACCIDENT PARTS - TP22-35	MAINTENANCE GARAGE	\$2,043.16	APPROVED

22005353	12/8/2022	OHIO MACHINERY CO	S-479 EXCAVATOR PIPES/HOSES TP	SANITARY OPERATING	\$3,000.68	APPROVED
22005357	12/8/2022	PREMIER AUTO BODY & COLLISION	PRO. SERVICES 986 ZKG ACCIDENT	MAINTENANCE GARAGE	\$3,364.77	APPROVED
22005361	12/8/2022	DOMINION EAST OHIO GAS	ENCUMBRANCE REQUEST	COUNTY AIRPORT	\$3,000.00	APPROVED
22005362	12/8/2022	BRUDER INC	FOR COURTHOUSE (BLDG #51008):	FAC-BUILDING SERVICES	\$1,318.76	APPROVED
22005368	12/8/2022	MASCOT METROPOLITAN INC	SUPPLY BAG SEALS TABLE C	ELECTRONIC VOTING CONSULTATION	\$2,798.82	APPROVED
22005368	12/8/2022	MASCOT METROPOLITAN INC	SUPPLY BAG SEALS TABLE C	ELECTRONIC VOTING CONSULTATION	\$ 180.00	APPROVED
22005369	12/8/2022	MIDDLEBURG HEIGHTS	ENCUMBRANCE REQUEST	\$5.00 HB26 R&B CAP. IMP.	\$4,031.75	APPROVED
22005371	12/8/2022	INTERNATIONAL UNION OF BRICKLA	TEMP TRADE FRINGE BENEFITS	FAC-BUILDING SERVICES	\$4,012.52	APPROVED
22005288	12/9/2022	DIAL ELECTRIC LTD	JFS 2022 SKILLUP TRAINING COST	OFC OF THE DIRECTOR	\$2,850.00	APPROVED
22005381	12/9/2022	EXCEL FLUID GROUP LLC	IMPELLER KIT BOLTS WASHERS ORI	SANITARY OPERATING	\$2,070.00	APPROVED
22005391	12/12/2022	MNJ TECHNOLOGIES DIRECT INC	TABLE C ITEMS	ELECTRONIC VOTING CONSULTATION	\$2,380.00	APPROVED
22005391	12/12/2022	MNJ TECHNOLOGIES DIRECT INC	MEMORY STICK BURNER AND SAFE	ELECTRONIC VOTING CONSULTATION	\$1,816.00	APPROVED
22005396	12/12/2022	D & W DIESEL INC	S-196 HIGH PRESSURE FUEL PUMP	SANITARY OPERATING	\$2,949.79	APPROVED
22005401	12/12/2022	MNJ TECHNOLOGIES DIRECT INC	APPLE IPAD PRO	SANITARY OPERATING	\$1,248.00	APPROVED

22005401	12/12/2022	MNJ TECHNOLOGIES DIRECT INC	OTTERBOX IPAD PRO	SANITARY OPERATING	\$ 65.00	APPROVED
22005405	12/12/2022	W B MASON CO INC	PEO GRANT PURCHASE	GENERAL ELECTION	\$4,399.96	APPROVED
22005406	12/12/2022	MNJ TECHNOLOGIES DIRECT INC	PEO GRANT PURCHASE	GENERAL ELECTION	\$3,580.00	APPROVED
22005408	12/12/2022	ULINE INC	TABLE C PURCHASE	ELECTRONIC VOTING CONSULTATION	\$ 850.00	APPROVED
22005408	12/12/2022	ULINE INC	TABLE C PURCHASE	ELECTRONIC VOTING CONSULTATION	\$ 775.00	APPROVED
22005408	12/12/2022	ULINE INC	TABLE C PURCHASE	ELECTRONIC VOTING CONSULTATION	\$ 84.45	APPROVED
22005411	12/13/2022	2 TONE BOXING CLUB	BOXING LESSONS	FCFC OTHER SOCIAL SERV GRANTS	\$1,200.00	APPROVED
22005426	12/13/2022	CITY OF WILLOUGHBY	OT REIMBURSEMENT HM FSE	STATE HOMELAND SECURITY PROJE	\$ 274.28	APPROVED
22005426	12/13/2022	CITY OF WILLOUGHBY	OT REIMBURSEMENT HM FSE	STATE HOMELAND SECURITY PROJE	\$ 274.28	APPROVED
22005426	12/13/2022	CITY OF WILLOUGHBY	OT REIMBURSEMENT HM FSE	STATE HOMELAND SECURITY PROJE	\$ 304.24	APPROVED
22005426	12/13/2022	CITY OF WILLOUGHBY	OT REIMBURSEMENT HMFSE	STATE HOMELAND SECURITY PROJE	\$ 274.28	APPROVED
22005426	12/13/2022	CITY OF WILLOUGHBY	OT REIMBURSEMENT HM FSE	STATE HOMELAND SECURITY PROJE	\$ 222.87	APPROVED
22005426	12/13/2022	CITY OF WILLOUGHBY	OT REIMBURSEMENT HM FSE	STATE HOMELAND SECURITY PROJE	\$ 304.24	APPROVED

22005427	12/13/2022	SITEONE LANDSCAPE SUPPLY HOLDI	50/50 RYE / BLUEGRASS	SANITARY OPERATING	\$4,305.58	APPROVED
22005429	12/14/2022	HARRIS BATTERY CO	CAMERA TRAILER BATTERIES	MAINTENANCE GARAGE	\$2,918.62	APPROVED
22005430	12/14/2022	OHIO MACHINERY CO	SHORING PUMP PARTS	SANITARY OPERATING	\$ 830.88	APPROVED
22005430	12/14/2022	OHIO MACHINERY CO	SHIPPING	SANITARY OPERATING	\$ 200.00	APPROVED
22005436	12/14/2022	CARMEN'S CUSTOM WINDOW TREATME	FOR COURT TOWERS II - OLD TIP	FAC-BUILDING SERVICES	\$2,360.00	APPROVED
22005437	12/14/2022	HILTON COLUMBUS DOWNTOWN	OAEO WINTER CONFERENCE HOTEL	BOARD OF ELECT ADMINISTRATION	\$2,720.00	APPROVED
22005437	12/14/2022	HILTON COLUMBUS DOWNTOWN	OAEO WINTER CONFERENCE HOTEL	BOARD OF ELECT ADMINISTRATION	\$ 640.00	APPROVED
22005440	12/15/2022	REC2CONNECT	SWIM LESSONS	FCFC OTHER SOCIAL SERV GRANTS	\$1,500.00	APPROVED
22005462	12/16/2022	NORTH ROYALTON CITY	OT REIMBURSEMENT MCI - LE	STATE HOMELAND SECURITY PROJE	\$2,916.13	APPROVED
22005462	12/16/2022	NORTH ROYALTON CITY	OT REIMBURSEMENT - MCI EX FIRE	STATE HOMELAND SECURITY PROJE	\$1,615.14	APPROVED
22005468	12/19/2022	HARRIS BATTERY CO	VEHICLE BATTERIES	MAINTENANCE GARAGE	\$ 943.04	UNRELEASED
22005468	12/19/2022	HARRIS BATTERY CO	VEHICLE BATTERIES	SANITARY OPERATING	\$ 943.04	UNRELEASED
22005468	12/19/2022	HARRIS BATTERY CO	VEHICLE BATTERIES	HARVARD GARAGE	\$ 943.04	UNRELEASED
22005469	12/19/2022	HPM BUSINESS SYSTEMS INC	LOCKING METAL STORAGE CABINET	SECURITY AND DISASTER RECOVERY	\$ 549.94	UNRELEASED
22005469	12/19/2022	HPM BUSINESS SYSTEMS INC	MOBILE TV CART	SECURITY AND DISASTER RECOVERY	\$ 185.91	UNRELEASED

22005469	12/19/2022	HPM BUSINESS SYSTEMS INC	2-TIER STACKABLE STORAGE SHELF	SECURITY AND DISASTER RECOVERY	\$ 143.88	UNRELEASED
22005469	12/19/2022	HPM BUSINESS SYSTEMS INC	LOCKING UNDER DESK FILE CABINE	SECURITY AND DISASTER RECOVERY	\$ 939.85	UNRELEASED
22005470	12/19/2022	PROTEGIS FIRE & DAFETY	HOOD EXHAUST CLEANING	FAC-BUILDING SERVICES	\$4,271.00	APPROVED
22005478	12/20/2022	TP TOOLS & EQUIPMENT	SANDBLAST CABINET	MAINTENANCE GARAGE	\$1,078.86	APPROVED
22005478	12/20/2022	TP TOOLS & EQUIPMENT	SANDBLAST CABINET	SANITARY DISTRICTS	\$1,078.86	APPROVED
22005478	12/20/2022	TP TOOLS & EQUIPMENT	SANDBLAST CABINET	ROAD AND BRIDGE FLEET	\$1,078.88	APPROVED
22005479	12/20/2022	VANGUARD INTEGRITY PROFESSIONA	1 YR LICENSE UP TO 50 MIPS	ENTERPRISE APPLICATIONS	\$4,161.00	UNRELEASED
22005480	12/20/2022	TRIAD TECHNOLOGIES LLC	HYDRAULIC SPIRAL HOSES	COUNTY AIRPORT	\$2,028.60	APPROVED
22005485	12/20/2022	MNJ TECHNOLOGIES DIRECT INC	HP THUNDERBOLT DOCK	BRIDGE MAINT/INSPECTION	\$1,240.00	UNRELEASED
22005486	12/20/2022	STATE OF OHIO	LAW LIBRARY EXCESS GRANT FUNDS	LAW LIBRARY BOARD	\$1,218.87	APPROVED
22005489	12/20/2022	MIDDLEBURG HEIGHTS	OT REIMBURSEMENT MCI EX - LE	STATE HOMELAND SECURITY PROJE	\$1,329.65	APPROVED
22005489	12/20/2022	MIDDLEBURG HEIGHTS	OT REIMBURSEMENT MCI EX - FIRE	STATE HOMELAND SECURITY PROJE	\$1,208.03	APPROVED
22005490	12/20/2022	PARMA CITY TREASURER	OT REIMBURSEMENT MCI EX - FIRE	STATE HOMELAND SECURITY PROJE	\$1,687.75	APPROVED
22005511	12/22/2022	AG-PRO OHIO LLC	203632 BRSH CTR DD SPD	COUNTY AIRPORT	\$ 872.29	APPROVED
22005511	12/22/2022	AG-PRO OHIO LLC	203635 BRSH CTR LWR BE	COUNTY AIRPORT	\$ 244.74	APPROVED



22005511	12/22/2022	AG-PRO OHIO LLC	203638 BRSH CTR MN SEA	COUNTY AIRPORT	\$ 67.20	APPROVED
22005511	12/22/2022	AG-PRO OHIO LLC	203640 BRSH CTR WASHER	COUNTY AIRPORT	\$ 7.41	APPROVED
22005511	12/22/2022	AG-PRO OHIO LLC	203642 BRSH CTR LK WAS	COUNTY AIRPORT	\$ 7.41	APPROVED
22005511	12/22/2022	AG-PRO OHIO LLC	203645 BRSH CTR NUT	COUNTY AIRPORT	\$ 31.66	APPROVED
22005511	12/22/2022	AG-PRO OHIO LLC	FREIGHT	COUNTY AIRPORT	\$ 35.00	APPROVED
22005514	12/22/2022	JACK DOHENY SUPPLIES OHIO INC	JS-EARTHQUAKE RPLUS; 2 EACH	SANITARY DISTRICTS	\$2,200.00	APPROVED
22005524	12/27/2022	THE CHAS E PHIPPS CO	SEWER BRICK	SANITARY OPERATING	\$1,273.00	APPROVED

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Dale Millers seconded. The motion to adjourn was unanimously approved at 11:13 a.m.

Item Details as Submitted by Requesting Departments

**IV. Contracts and Awards**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-78**

Scope of Work Summary

Public Works is requesting approval of a purchase order with Northern Flooring Specialist, Inc. for the anticipated cost of \$1866.39. The anticipated start date is 2/6/2023.

The primary goal of the project is to purchase a Carpet Tile and supplies, materials only.

Procurement

The procurement method for this project was Exemption. The total value of the Exemption is \$1866.39

The procurement method was closed on n/a. 86% of this order is being purchased off of a State Contract.

Contractor and Project Information

Northern Flooring Specialist, Inc.

3900 Jennings

Cleveland, Ohio 44109

Jeremy Waiters, Owner

The (owners, executive director, other[specify]) for the contractor/vendor is listed above.

Project Status and Planning

The project occurs as replacement tile is needed.

Funding

The project is funded 100% by the General Funds, PW750100.

The schedule of payments is by invoice.

**BC2023-79**

Scope of Work Summary

Department of Development is requesting approval of an amendment to Board of Control approval number BC2022-687 to reduce the total number of affordable, newly constructed units from 10 to 6. The number of units being funded by this contract will remain at 4, as approved in BC2022-687.

Affordable Federal Housing Loan (HOME)

Solon Community Living, Inc.

Solon Community Living Housing development

35340 Aurora Road, Solon, Ohio

Project Goal: Development of 6 units of newly constructed affordable housing for developmentally disabled persons  
Loan Type: Federal Affordable Housing Loan  
Number of units tied to funding request: 4 units.  
Number of units designated affordable: 6 units.  
Loan amount: \$450,000  
Total Project amount: \$4,970,000.00  
Loan Terms: 20 years; 0% Interest, deferred and forgivable  
Date Recommended: Wednesday, July 15, 2020, at the regularly scheduled meeting of the Cuyahoga HOME Consortium  
Funding Source: Federal HOME Fund

## **BC2023-80**

### Scope of Work Summary

The Cuyahoga County Treasury Department is requesting approval of a contract with Midwest Direct for the anticipated cost not-to-exceed \$226,409.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. This is a new contract item was done as a purchase order in the past.

Describe the exact services being provided. The anticipated start-completion dates are 3/1/23-10/31/2025. This vendor is responsible for the production and mailing of the real property tax bills and the delinquent tax bills.

The primary goals of the project are collecting tax revenue for disbursement and to comply with ORC 323.08

The project is mandated by ORC 323.08. This is a county wide project.

### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$226,409.00

The RFB closed on 12/28/22. There is an SBE participation/goal of 10% .

There were (#2 bids/proposals/applications) pulled from OPD, (# 2 bids/proposals/ applications) submitted for review, (#1 bids/proposals/applications) approved.

### Contractor and Project Information

Mid-West Presort Mailing Services dba Midwest Direct  
2222 West 110<sup>th</sup> St  
Cleveland, Oh 44102  
Council District (xx)

The (owners, executive director, other[specify]) for the contractor/vendor is Gary Close Customer Service Manager

### Project Status and Planning

The project reoccurs annually

#### Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice

### **BC2023-81**

#### Scope of Work Summary

Department of Information Technology on behalf of the Personnel Review Commission requesting approval of a purchase with MNJ Technologies Direct, Inc. for the anticipated cost \$5,896.00.

The primary goal of this purchase is to provide the Personnel Review Commission with the requested County standard laptops.

This purchase is an approved Cuyahoga County Department of Information Technology standard purchase.

#### Procurement

The procurement method for this project was Ohio State Term Schedule Contract purchase. The total value of the purchase is \$5,896.00.

MNJ Technologies Direct, Inc. is able to provide Cuyahoga County the requested hardware equipment using Ohio State Term Schedule pricing. All vendors awarded an Ohio state contract have gone through formal bidding processes and have been vetted by the State of Ohio prior to award. OH STS contract #534486 expires on July 2, 2023.

#### Contractor and Project Information

MNJ Technologies Direct, Inc.  
1025 Busch Parkway  
Buffalo Grove, IL 60089

The account representative for MNJ Technologies Direct, Inc. is Jimmy Lochner.

#### Project Status and Planning

The purchase of County standard computers occurs as needed.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

### **BC2023-82**

#### Scope of Work Summary

Department of Information Technology on behalf of Juvenile Court requesting approval of a purchase with MNJ Technologies Direct, Inc. for the anticipated cost \$17,460.00.

The primary goal of this purchase is to provide Juvenile Court with the requested County standard mobile workstations.

This purchase is an approved Cuyahoga County Department of Information Technology standard purchase.

#### Procurement

The procurement method for this project was Ohio State Term Schedule Contract purchase. The total value of the purchase is \$17,460.00.

MNJ Technologies Direct, Inc. is able to provide Cuyahoga County the requested hardware equipment using Ohio State Term Schedule pricing. All vendors awarded an Ohio state contract have gone through formal bidding processes and have been vetted by the State of Ohio prior to award. OH STS contract #534486 expires on July 2, 2023.

#### Contractor and Project Information

MNJ Technologies Direct, Inc.  
1025 Busch Parkway  
Buffalo Grove, IL 60089

The account representative for MNJ Technologies Direct, Inc. is Jimmy Lochner.

#### Project Status and Planning

The purchase of County standard computers occurs as needed.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

### **BC2023-83**

#### Scope of Work Summary

Department of Human Resources requesting approval of an amendment with The James B Oswald Company for Professional Employee Benefits Consultant Services to extend the period to 12/31/2023 and for additional funds not-to-exceed \$172,000.00.

Original Contract approved on 11/12/2019, R2019-0243.

The James B Oswald Company (Oswald) provides the County's Human Resources Benefits team with vital consulting services. Employee benefits is a constantly changing field which Oswald helps the County maintain up-to-date benefits and compliance, as well and ensure that the County's benefits are in line with the market and competitors for employees. Oswald's consultants are industry experts; their experience and dedicated knowledge provides a valuable contribution to maintaining the County's benefits package.

The primary goal is professional employee benefits consulting services to advise the County on creating the most beneficial and cost-effective program designs through the consultants' knowledge of this dynamic industry.

#### Procurement

This exemption request is an amendment to a contract, originally awarded via a RFP. The RFP closed on 6/28/2019. HR plans to issue a new RFP in spring, 2023 for these services with an anticipated start of 1/1/2024. This amendment is to give the new administration time to work with the existing consultants to understand the strategy and logic behind the current benefits packages.

#### Contractor and Project Information

The James B. Oswald Company  
1100 Superior Avenue, Suite 1500  
Cleveland OH 44114

#### Council District 7

The CEO is Robert J. Klonek

#### Project Status and Planning

The project is an ongoing need as outside consultants have been utilized for many years.

#### Funding

The project is funded 100% by the Self Insurance Fund.  
The schedule of payments is by invoice.

### **BC2023-84**

#### Scope of Work Summary

Domestic Relations Court is requesting approval of a contract with the Center for Court Innovation, for the anticipated cost not-to-exceed \$200,000.00.  
Describe the exact services being provided. The anticipated start-completion dates are 12/01/2022 - 08/31/2024.

The primary goals of the project are:

To design a single training curriculum that addresses violence and successful parenting after violence.

To promote and encourage victim safety, offender accountability as a means to change behavior, and parenting interventions that provide effective, long-term strategies for successful parenting after violence.

#### Procurement

The procurement method for this project was grant agreement. The total value of the grant agreement is \$200,000.00.

#### Contractor and Project Information

The address of all vendors and/or contractors is:

Justice Innovation, Inc., doing business as The Center for Court Innovation  
520 Eighth Avenue, 18th Floor  
New York, New York 10018  
The Executive Director for the contractor/vendor is Courtney Bryan.

Project Status and Planning  
The project is a new to the County.

The project has 3 phases. The next steps, dates, and anticipated cost of these are:

Phase I Planning: December 1, 2022 through March 31, 2023. Conduct research and collaborate with local and national subject matter experts in developing a quality curriculum and learning resources.

Phase II Development: April 1, 2023 through October 1, 2023. Create the curriculum and other project deliverables including syllabus, program curriculum guide for facilitators, program handbook for participants, and supplemental materials. Develop methods to gauge effectiveness and evaluate the new curriculum.

Phase III Implement and Evaluate: October 2, 2023 through August 31, 2024. Pilot, evaluate and revise the curriculum if necessary. Provide “train the trainer” sessions.

Ninety (90) days was anticipated to complete the procurement process. For the reasons identified below, the process has taken significantly longer. In order to meet grant requirements and approved project timelines, it is necessary to request a walk-on so as not to further delay this process and this important project.

Reason for late submittal

The delay in processing the contract through Infor is due to:

The delay in the vendor securing an IG number resulted in an approximately five-week delay. The IG number was issued on November 30, 2022.

The award of the OSBF grant on November 30, 2022 resulted in an approximately 10-week delay to date.

- i. On December 6, 2022 the Court sought OSBF award acceptance and the item was placed on the December 12, 2022 Board of Control agenda. On December 6, 2022, the Court informed the assigned finance staff member of the BOC date and provided the budget adjustment information and forms to the finance staff member.
- ii. On December 14, 2022, the Court followed up with the finance staff member advising that the OSBF award acceptance was approved at the December 12, 2022 BOC meeting and the Court hoped to finalize the budget adjustment prior to the end of year. No action was taken by finance staff until January 2023 at which time the newly assigned finance staff member advised the earliest date at which the funds could be appropriated was January 24, 2023.

## Timeline

Project/Procurement Start Date was September 12, 2022.  
Documents were requested from vendor on September 14, 2022.  
Law Department was contacted for insurance requirements September 28, 2022.  
SJI Grant Award Acceptance October 17, 2022.  
Received final approved contract from vendor on November 4, 2022.  
Insurance approval (matrix) from risk manager November 17, 2022.  
SJI Fiscal Agenda/Appropriation November 19, 2022.  
The IG Number was provided on November 30, 2022.  
Contract was entered in Infor November 30, 2022.  
OSBF grant award acceptance December 12, 2022.  
OSBF grant Fiscal Agenda/Appropriation January 24, 2022.  
DR Court released in Infor January 31, 2023.  
DR Court approved in Infor January 31, 2023.  
OPD Approval in Infor February 1, 2023.  
Law Department Approval in Infor February 1, 2023.  
Length of processing time in Infor (once all funds appropriated) two calendar days.  
The contract or agreement needs a signature by December 1, 2022, as the grant timeline allows for an anticipated 90-day period for contract approval.

**IMPORTANT & TIME SENSITIVE:** The contract or agreement needs a signature ASAP.

## Funding

The project is funded 50% by a State Justice Institute Project Grant and 50% by an Ohio State Bar Foundation Grant.  
The schedule of payments is by monthly invoice.

## **BC2023-85**

### Scope of Work Summary

Sheriff Fiscal Department is requesting approval of a NTE purchase order with The MetroHealth System in the amount of \$400,000.00.

Prior Board Approval Numbers BC2020-634, BC2021-71 & BC2021-161.

The purchase order is to reimburse MetroHealth for litigation and claims expenses from jail operations incurred on behalf of the County. The start and end dates are based on approval through 12/31/2023.

The primary goal is to reimburse MetroHealth for litigation and claims expenses incurred from jail operations.

### Procurement

The procurement method for this project was through governmental purchase. The total value is \$400,000.00.



Contractor and Project Information  
The MetroHealth System  
2500 MetroHealth Drive  
Cleveland, OH 44109

The President and Chief Executive Officer for the vendor is Dr. Airica Steed

Project Status and Planning  
The project is not new to the County.

Funding  
The project is funded 100% by the General Fund

The schedule of payments is by invoice.

Timeline:  
Project/Procurement Start Date (date your team started working on this item)- Request made to start the process on 1/23/23  
Date of insurance approval from risk manager- Matrix ticket/note answered on 1/25/23  
Date documents were requested from vendor- 1/23/23  
Date item was entered and released in Infor- 1/27/23  
Date using department approved item in Infor- 1/27/23  
Date Law Department approved item in Infor- 1/27/23  
Date approved by DoP in Infor- 1/30/23  
Length of processing time in Infor in calendar days- 2

The prior approved PO (21000158 GOVP) was issued in 2021, we were under the impression that the PO would be closed the same day as the 2022 POs (3/31/23) but it was closed earlier causing us to have several invoices pending payments issued prior to 1/1/23.

## **BC2023-86**

Scope of Work Summary  
Division of Senior and Adult Services requesting approval of a contract amendment with The Center for Community Solutions for an additional \$25,000.00 anticipated cost not-to-exceed \$85,000.00.

The Center for Community Solutions will serve as the fiscal agent and provide management services for the Council on Older Persons, an advisory committee dedicated to promoting a better understanding of aging and addressing the issues and concerns of older persons in Greater Cleveland through citizen-led needs assessment, policy development, community education and advocacy.

CCS will prepare and release an issue brief by year ends on the impact higher costs, inflation, and post pandemic loss of rescue plan dollars will have on seniors. It will look at the loss of the additional SNAP dollars, need for Medicaid redeterminations, transportation costs, etc.

Additionally, CCS will collaborate on an event in June, on HIV and the Senior population. The event will be in the community. A panel and will engage both older adults and professionals on the real fact aids still effects older adults.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2019-899 12/04/2019

BC2021-14 1/15/2021

BC2021-716 12/06/2021

The original anticipated start-completion dates for this amendment is 1/1/2023-12/31/2023.

The primary goals of the project are:

Support the mission of COOP by providing funding for fiscal agent and management services.

Prepare and release an issue brief by years ends on the impact higher costs, inflation, and post pandemic loss of rescue plan dollars will have on seniors. It will look at the loss of the additional SNAP dollars, need for Medicaid redeterminations, transportation costs, etc.

Procurement

The procurement method for this project was RFP Exemption. The total value of the RFP exemption is not to exceed \$25,000.00.

The Center for Community Solutions is the current fiscal agent and management services provider for COOP, and there is not another option to provide this funding for COOP.

Contractor and Project Information

The Center for Community Solutions

1501 Euclid Avenue, Suite 310

Cleveland, Ohio 44115

Council District 7

The executive director for the contractor is John R. Corlett.

The address or location of the project is: Countywide

Project Status and Planning

The project reoccurs annually.

The project's term has already begun.

Project Start Date – January 1, 2023

Date of Insurance approval from Risk Manager – January 13, 2023

Date documents were requested from vendor – No request needed

Date item was entered and released in INFOR – January 18, 2023

Date using department approved item in INFOR – 1/18/2023

Date Law Department approved item n INFOR – 1/1/2023

Date approved by DOP in INFOR – 1/23/2023

Length of processing time in INFOR in calendar days -44 days

Detail any issues that arose during processing in INFOR, such as item being disapproved and requiring correction – item was held from 2/6/2023 BOC agenda to clarify scope of work. Expected on 2/13/2023 agenda

#### Funding

The project is funded 100% by the Health and Human Services Levy.

The schedule of payments is one time, by invoice.

#### **BC2023-87**

#### Scope of Work Summary

Division of Senior and Adult Services requesting approval of a contract with Precision Mobile Laundry Services for the anticipated cost of \$10,000.00 not-to-exceed.

This is a new project.

This contract provides laundry services to DSAS Options clients allowing these individuals to continue to live independently. The provider will pick up client's laundry from their home, wash fold and pack the laundry and then deliver it back to the individual's home

This project provides seniors and adults with additional support that allows them to continue to live independently in their homes. It also supports caregivers and family members.

#### Procurement

The procurement method for this project was an RFB. The total value of the RFB, R is (\$10,000.00).

The (above procurement method) was closed on 7/19/2022.

There was one bid submitted for review, 1 bid was approved.

#### Contractor and Project Information

Precision Mobile Laundry Service  
4090 E.176<sup>th</sup> Street  
Cleveland, OH 44128  
Council District

The owners for the contractor/vendor is Katabra Windham

#### Project Status and Planning

The project is an extension of the existing project).

The project's term has (already begun or ended). The item is being submitted late because additional time was needed to receive insurance approval.

#### Funding

The project is funded 100% by the General Fund

The schedule of payments is monthly, by invoice.

## **C. - Consent Agenda**

### **BC2023-88**

#### Scope of Work Summary

Public Works is requesting approval of a Contract Amendment with the Cleveland Society for the Blind dba Cleveland Sight Center to extend the time until September 30, 2023.

The primary goal of the project/contract is to provide vending services to various County buildings through June 30, 2023.

#### Procurement

The original procurement method for this project was RFP resulting in a contract. The total value of the RFP was \$0. This current request is a contract Amendment.

#### Contractor and Project Information

Cleveland Society for the Blind  
1809 East 101<sup>st</sup> Street  
Cleveland, OH 44106

The CFAO for the contactor/vendor is Kevin Krencisz.

#### Project Status and Planning

This is an ongoing project/contract.

#### Funding

This is a revenue generating contract.

#### Timeline

11/1/22 – Determination to amend current contract, attempted to engage with vendor  
11/14/22 and 11/28/22 – Follow up calls to vendor  
12/5/22 – Connected with vendor on amendment (Vendor contact (VP) was on leave  
12/13/22 – Requested documents from vendor again  
12/15/22 – Contract draft requested from Law  
12/29/22 – 1/23/23 – Issues with contract language, had to revisit with Law and vendor  
1/25/23 – Revised/corrected amendment sent to vendor  
1/27/23 – Follow up to vendor, was sent back from vendor  
1/30/23 – Released in Infor

### **BC2023-89**

#### Scope of Work Summary

Cuyahoga County Public Safety and Justice Services is requesting a contract amendment with the City of Cleveland Office of Prosecution. The amendment is to extend the time period from 1/1/2022 - 12/31/2022 to 3/31/2023 for no additional funds. The contract amount of \$146,617.62.

The primary goals of the project are to:

Prosecute cases of domestic violence

Act as the advocate for the State pursuant to local ordinance and the Ohio Revised Code on behalf of victims of domestic violence.

#### Procurement

The procurement method for this project was alternative procurement RFP. The total value of the RFP is \$586,470.50. This alternative procurement was approved in BC2018-481.

Contractor and Project Information  
City of Cleveland Office of Prosecution  
601 Lakeside Ave, Room 106  
Cleveland, Ohio 44113  
Council District 10

The project director for the vendor is Dawn Heartsong.

The address or location of the project is: City of Cleveland

The project is located in Council District(s) 7 & 10.

#### Project Status and Planning

The project's term has already begun. State the timeline and reason for late submission of the item.

The timeline for late submission is as follows:

The extension timeline is 1/1/2022 – 12/31/2022 to 3/31/2023.

Public Safety and Justice Services received the extension request from the City of Cleveland in mid-November 2022. The City of Cleveland encounter issues purchasing equipment and supplies during the last quarter of the grant.

On December 2nd Public Safety and Justice Services requested the City of Cleveland provide a project plan to spend the remaining funds on FY21 Violence Against Women Act Grant.

Public Safety and Justice Services receive the City of Cleveland plans mid-December and had to review the plans.

Started preparing documentations for amendment process December 22nd.

The agreement needs a signature upon approval

#### Funding

The project is funded 100% through the 2021 STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

Prosecution of domestic violence cases began on January 1, 2022. The provider has submitted monthly reimbursements to the County. This is continuation funding and therefore, this provider has developed a system of sustainability for this program to avoid an interruption in services.

**BC2023-90**

(See related items for proposed travel/memberships for the week of 2/13/2023 in Section C. above).

**BC2023-91**

(See related items for proposed purchases for the week of 2/13/2023 in Section C. above).

**V – OTHER BUSINESS**

**Time Sensitive/Mission Critical**

**BC2023-92**

Scope of Work Summary

Medical Examiner’s Office requesting approval of a time-sensitive/mission critical purchase order with GenTech Scientific for the anticipated cost of \$17,100.00.

Instrument is currently inoperable and is the primary instrument for high throughput analyses of several drug classes of public health and safety interest.

Procurement

The procurement method for this project was time-sensitive/mission critical Purchase Order. The total value is \$17,100.00.

Contractor and Project Information

GenTech Scientific

LLC 23 Mill Street

Arcade NY 14009

The Territory Manager for the vendor is Crystal Weaver (585 492-1068)

Funding: The project is funded 100% by the General Fund.

**Item of Note (non-voted)**

**Item No. 1**

Scope of Work Summary

Public Safety & Justice Services requesting approval of a third amendment with Ohio Emergency Management Agency for the anticipated cost of \$0.00

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Prior resolution numbers: BC2019-884, CON2021-29, CON2022-46

Describe the exact services being provided. This amendment extends the performance period of the grant from 9/1/2019 - 12/31/2022 to 04/30/2023.

The primary goals of the project are 1) to support county preparedness of first responders to terrorist events through the purchase of equipment, and 2) provide funding and support for training and exercises for first responders preparedness for terrorist events.

Public Safety & Justices Services requested an extension to the performance period through 04/30/2023 to Ohio EMA so the few remaining projects could be completed.

#### Procurement

The procurement method for this project was grant agreement from OEMA. This request is to amend the performance period to end 04/30/2023.

Contractor and Project Information  
Ohio Emergency Management Agency  
2855 West Dublin-Granville Road  
Columbus, Ohio 43235  
Council District : NA

The Executive Director of OEMA is Sima Merick.

#### Project Status and Planning

The project / grant recurs annually based on congressional and presidential funding.

#### Funding

There are no additional funds being requested for this item. Only extension of the performance period is sought for approval.

The project is an amendment to a grant agreement with OEMA. This amendment changes the performance period to end on 04/30/2023 and is the third amendment to the original grant agreement.

## **Item No. 2**

#### Scope of Work Summary

Public Safety & Justice Services requesting approval of a second amendment with Ohio Emergency Management Agency for the anticipated cost of \$0.00

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Prior resolution numbers: BC2020-82, CON2022-46

Describe the exact services being provided. This amendment extends the performance period of the grant from 9/1/2020 - 03/31/2023 to 07/31/2023.

The primary goals of the project are 1) to support county preparedness of first responders to terrorist events through the purchase of equipment, and 2) provide funding and support for training and exercises for first responders preparedness for terrorist events.

Public Safety & Justices Services requested an extension to the performance period through 07/31/2023 to Ohio EMA so the few remaining projects could be completed.

#### Procurement

The procurement method for this project was grant agreement from OEMA. This request is to amend the performance period to end 07/31/2023.

#### Contractor and Project Information

Ohio Emergency Management Agency  
2855 West Dublin-Granville Road  
Columbus, Ohio 43235  
Council District : NA

The Executive Director of OEMA is Sima Merick.

#### Project Status and Planning

The project / grant recurs annually based on congressional and presidential funding.

#### Funding

There are no additional funds being requested for this item. Only extension of the performance period is sought for approval.

The schedule of payments is (monthly, quarterly, by invoice, other [specify].)

The project is an amendment to a grant agreement with OEMA. This amendment changes the performance period to end on 07/31/2023 and is the second amendment to the original grant agreement.

### **Item No. 3**

#### Scope of Work Summary

Sheriff's Department requesting approval to apply and accept grant award in the amount of \$300,000.00 from the U.S. Department of Justice – Office of Justice Programs for the FY21 SMART Adam Walsh Act Grant for the funding period 10/1/2021-9/30/2024. Award was received 10/25/2021. Award Number 15PSMA-21-GG-02505-AWAX.

This is the third award for the county under the SMART AWA grant program.

Previous Awards:

FY19 SMART – BC2019-784 10/28/2019 \$150,000.00

FY20 SMART – BC2020- 10/19/2020 Item No. 1 – Items of Note (non-voted) \$150,000.00

This grant is to be used to continue to verify and report residencies related to the SORNA activities by providing funding for staff to verify and report information into an established electronic system of reporting. This will allow for more efficient operations as well as improve inter-agency cooperation by allowing records to be accessed easily by other law enforcement agencies as needed.



#### Procurement

Grant funds are not used for purchases.

#### Project Status and Planning

Once the grant is accepted, staff will begin working on document conversion via approved overtime funded by the grant award.

#### Funding

The project is funded 100% by the U.S. Department of Justice, Office of Justice Programs.

Payment is provided for reimbursement.

#### Definitions:

*SMART – Strengthening Mobility And Revolutionizing Transportation*

*AWA – Adam Walsh Act*

*SORNA - Sex Offender Registration and Notification Act*

#### **Item No. 4**

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 2/13/2023 in Section V. above).

#### **VI – PUBLIC COMMENT**

#### **VII – ADJOURNMENT**