



## The Move Edition



*We have moved!* County Offices and Departments located within the old County Administration Building have moved to new locations. These locations are only temporary, interim locations until the completion of the new Cuyahoga County Administration Headquarters. This E-Newsletter has been designed to explain the move and answer your most frequently asked questions.

### The Move Edition

Welcome to the Cuyahoga County E-Newsletter.

#### TOPICS:

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(216) 443-7010

Interim Move

New Cuyahoga County Administration Headquarters

Cuyahoga County Administration Building Furniture Sale

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### Interim Locations

#### Executive Office

Location: Courthouse Square  
310 Lakeside Avenue  
Cleveland, OH 44113  
Seventh Floor

#### County Council

Location: Lakeside Place  
323 Lakeside Avenue  
Cleveland, OH 44113  
Fourth Floor

#### Board of Revisions: File

*Clerks - Remit*  
Location: Whitlatch  
1910 Carnegie Avenue  
Cleveland, OH 44115  
Lower Level

#### Board of Revisions

Location: Whitlatch  
1910 Carnegie Avenue  
Cleveland, OH 44115  
Third Floor

#### Communications

Location: Courthouse Square  
310 Lakeside Avenue  
Cleveland, OH 44113  
Seventh Floor

#### County Planning Commission

Location: Bridge Garage  
2429 Superior Viaduct  
Cleveland, OH 44113  
Second and Third Floor

### Interim Move



*Ontario Street entrance of the Old County Administration Building*

properties, with more than 650,000 rooms, in 90 countries and territories across the globe. The hotel will feature underground links to both the Cleveland Convention Center and the Global Center for Health Innovation and boast approximately 55,000 square feet of meeting space, a full-service restaurant, lobby bar, and recreation facilities that will include an indoor pool and fitness center. The new full-service convention center hotel is expected to begin construction by the end of this year and is scheduled to open by 2016. Finally, the project is expected to employ 2,800 workers on the construction job and between 450 to 500 people full-time at the hotel.

The Cuyahoga County Administration Building will soon be demolished in preparation for construction on a new downtown convention center hotel. Offices and departments within the old County Administration Building have relocated to interim locations until the completion of the new County Administration Headquarters, which is scheduled to be completed in July 2014. The costs associated with the interim move are greatly outweighed by the estimated minimum of \$5 million in hotel construction savings, and the additional benefit of added revenues due to the earlier opening and operation of the hotel.

For a full list of interim locations, please see the left hand column of this E-Newsletter.

Leaving the old County Administration Building has opened up exciting redevelopment opportunities in downtown Cleveland. The property will free up land for the construction of a 600 - 650 room convention center hotel – a necessity for the Cleveland Convention Center to compete with cities like Indianapolis, Columbus, and Cincinnati.

Hilton Worldwide has been selected to operate the convention center hotel. Founded in 1919, Hilton Worldwide has more than 4,000

### New Cuyahoga County Administration Headquarters

When County Executive Ed FitzGerald took office in 2011 one of the first items of business was to address the county's disjointed and complicated real estate portfolio. So began the Cuyahoga County Real Estate Consolidation Project, an inventory of all county property, revealing 36-owned and 30-leased county properties totaling over 7 million square feet.

A real estate consultant was selected to review this inventory and recommend dispositions: to reinvest in and upgrade; divest from; or simply maintain each of the 66 individual assets based on the asset's individual state and function within county operations. Those various recommendations revealed that the county could potentially save \$84 million over 20 years through consolidating operations at a new headquarters and acquiring dedicated storage facilities. Savings was not the only significant factor to push toward consolidation. The county also had a desire to shape the neighborhoods where 13 buildings were offered for sale while having a positive impact on the surroundings of a proposed headquarters site.



*Rendering of the New Cuyahoga County Headquarters*

The county solicited proposals achieve consolidation and in late 2012 selected a bid from Geis Companies to construct a new Cuyahoga County Administration Headquarters at the northeast corner of Prospect Avenue and East 9th Street in downtown Cleveland. The headquarters will consolidate nearly 750 county employees from the Executive Office, County Council, Fiscal, Human Resources, Development, Inspector General, Planning Commission, Procurement and Diversity, Internal Audit, Information Technology, Human Resource Commission, Public Works, and Public Safety and Justice Services. [Read more](#)

The headquarters building is designed to be a conveniently centralized location for the public to conduct business and will achieve a Silver LEED certification, with a rooftop garden and numerous improvements to energy efficiency. The interior layout of the headquarters building is designed to provide an efficient, open, and collaborative environment. The interconnected space fosters communication by offering easy access for interaction between employees and departments. The anticipated outcome of this type of space is to enhance a shared understanding of the Cuyahoga County mission through shared information and transparency. | [Open Office Article »](#) | [Roof Vegetation Article »](#)

**Fiscal:** *Appraisal and Consumer Affairs*  
Location: Southgate  
21100 Southgate Park  
Boulevard  
Suite 101  
Maple Heights, OH 44137

**Fiscal Operations:** *Real Property, Investments, Treasurer*  
Location: Whitlatch  
1910 Carnegie Avenue  
Cleveland, OH 44115  
First Floor

**Fiscal Operations:** *Taxation, General Services, Board of Revisions – File Clerks, and Information Technology*  
Location: Whitlatch  
1910 Carnegie Avenue  
Cleveland, OH 44115  
Second Floor

**Fiscal Officer:** *Budget and Management, Financial Reporting, Homestead, Conveyance and Transfer/Map, Records Management and Public Information, Procurement and Diversity, and Fiscal Human Resources.*  
Location: Reserve Square  
1701 East 12th Street  
Cleveland, OH 44114  
Lower Level

**Human Resources**  
Location: Sterling Building  
1255 Euclid Avenue  
Cleveland, OH 44115  
Third Floor

**Internal Audit**  
Location: Justice Center  
1200 Ontario Street  
Cleveland, OH 44113  
Sheriff's Department

**Inspector General**  
Location: Lakeside  
1642 Lakeside Avenue  
Cleveland, OH 44114  
Second Floor

**Law:** *Risk Management*  
Location: Courthouse Square  
310 Lakeside Avenue  
Cleveland, OH 44113  
Fifth Floor

**Law**  
Location: Courthouse Square  
310 Lakeside Avenue  
Cleveland, OH 44113  
Seventh Floor

**Regional Collaboration**  
Location: Courthouse Square  
310 Lakeside Avenue  
Cleveland, OH 44113  
Seventh Floor

**Sheriff**  
Location: Whitlatch  
1910 Carnegie Avenue  
Cleveland, OH 44115  
Second Floor

The entrance of the headquarters will face the corner of Prospect Avenue and East 9th Street and open into a two-story lobby. The building is placed on an existing triangular south facing plaza along Prospect Avenue and Huron Road East. The park will be refurbished after construction is completed. A freestanding bridge extends from an existing parking garage across Prospect Avenue to create an additional entry to the facility on the 4th floor. The planned 8-story building is scheduled to be ready for occupancy in July 2014.

Geis' bid to the county also presented an opportunity to simultaneously return the Ameritrust Complex to the private sector and revitalize a long-dormant corner of downtown Cleveland. Geis has committed to redeveloping the complex, covering the length of an entire block on East 9th Street. The project, now known as The 9, will be a combination of historic and modern building design. The iconic rotunda has plans to house a Heinen's grocery store; the Swetland building will include a mixture of apartments, office space, and retail; and the Ameritrust tower will be renovated into a Marriott Autograph Collection hotel and luxury apartments. The entire complex will boast: 205 apartments, Euclid Avenue rooftop bar, a fitness center, a lobby bar, an indoor dog park, a theater, a New York style deli, a Mediterranean restaurant, offices including a Geis Company's office and design center, and 156 hotel rooms.

As all the results of Real Estate Consolidation Project reach fruition, Cuyahoga County will have helped transform its straightforward need for a modern space into another step in the rebirth of Greater Cleveland.

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## Cuyahoga County Administration Building Furniture Sale

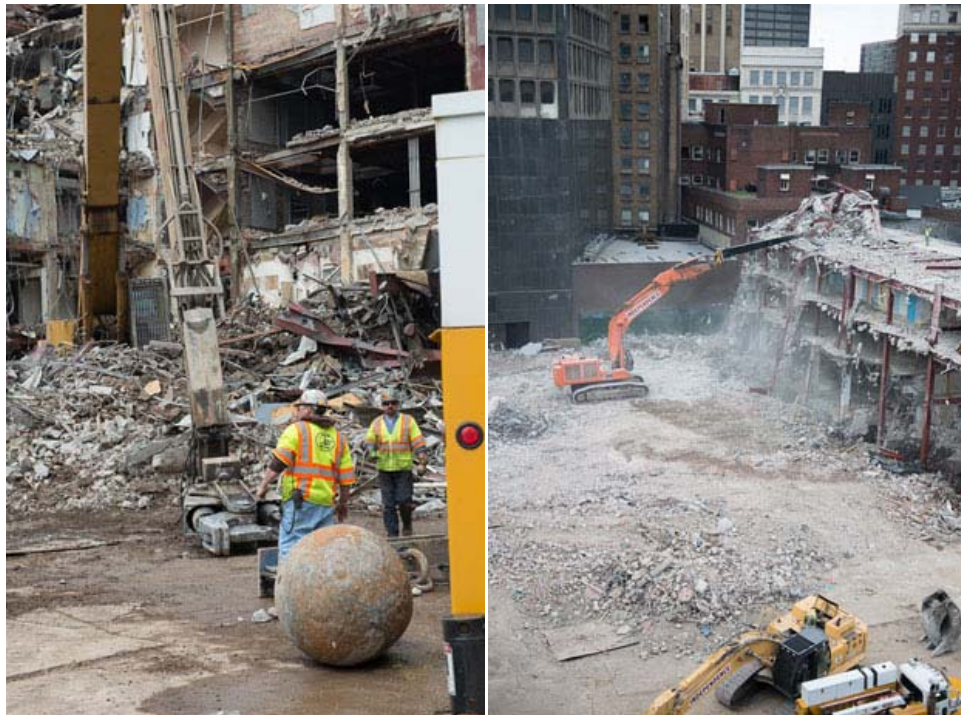
Cuyahoga County will hold an office furniture sale of all excess furniture in the County Administration Building located at 1219 Ontario St. (Lakeside Entrance), on Saturday, November 9, 2013. The sale is open to the general public from 9:00 a.m. to 4:00 p.m. (Cuyahoga County employees and their immediate family are not eligible). Purchases can only be made with **cash, money orders, certified or bank checks**. All furniture will be sold on a pay and carry basis. All items will be Sold As Is and all sales are final. Free parking will be available at the Huntington Park Garage.

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## Progress of the Headquarters

[VIDEO: 2013 Demolition begins at new County Headquarters site](#)

[VIDEO: 2013 Headquarters Construction update \(June\)](#)





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**Renderings of the Headquarters**





## FAQs

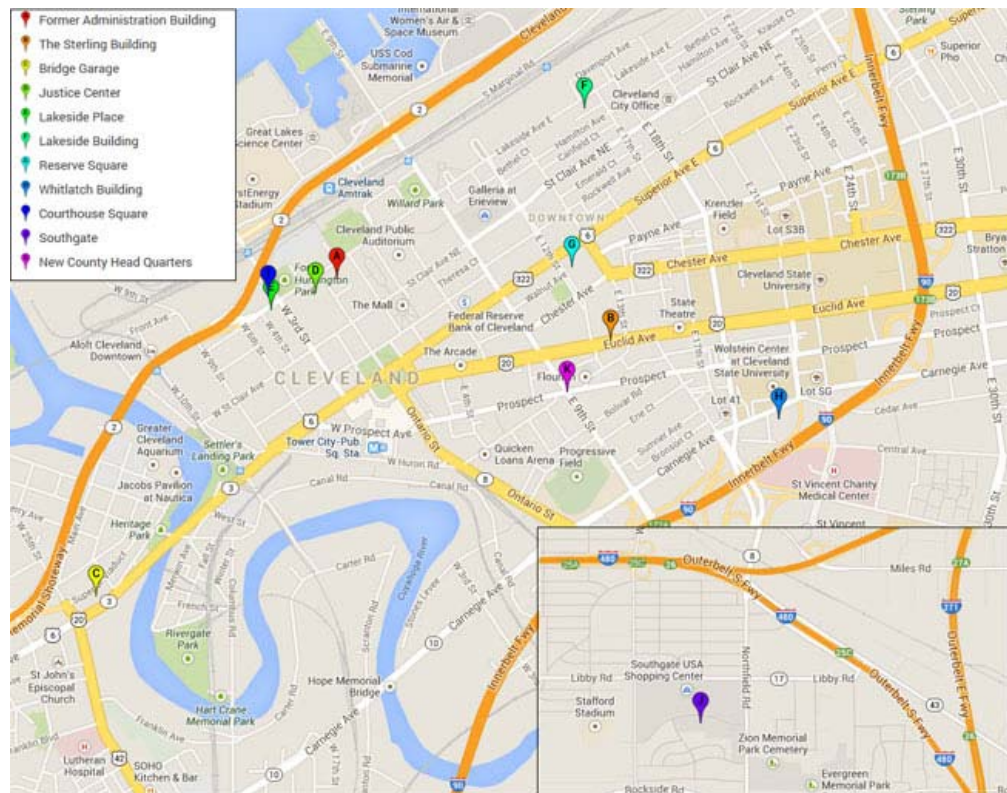
### Interim Locations:

*Why did my county services move?*

Through the property consolidation project, Cuyahoga County is seeking to save taxpayers' money by consolidating all of its offices into a single location. The location will be the new Cuyahoga County Administration Headquarters which is scheduled to open in July of 2014. Meanwhile, the site of the former Cuyahoga County Administration Building is in the process of being re-developed into a hotel for the new Cleveland Convention Center. To ensure that essential services are not interrupted during this time, the county temporarily moved some of its services while construction is underway.

*Where are my services located?*

A detailed list of interim locations is included on the left hand side of this e-newsletter. This map illustrates the locations of the buildings, where your services have moved.



*Where can I pay property tax bills?*

The open date for property tax bills is December 23, 2013 and the close date is January 23, 2014. During the open and close date for property tax bills, payments can be made at Whitlatch, 1910 Carnegie Avenue, Cleveland, OH 44115. You will not be able to pay this

property tax bill at the County Administration Building.

**New Cuyahoga County Administration Headquarters:**

*When is the new headquarters scheduled to open?*

The opening is currently scheduled for mid-July 2014.

*What departments will be located at the new headquarters?*

All departments from the old administration building will be consolidated in the new headquarters along with Human Resources and Information Technology (currently at the Sterling Building), the Human Resource Commission and Planning Commission (currently at 323 Lakeside), Public Safety and Justice Services (currently at Courthouse Square), the Auto Title Division (currently at 1261 Superior), Public Works (currently at Stonebridge), and Economic Development (currently at Reserve Square).

*Which floors will the departments be on at the new headquarters?*

This [Stacking Diagram](#) shows the floor of all departments.

*What is the address of the new headquarters?*

900 Prospect Avenue  
Cleveland, Ohio 44113

**County Council:**

*Where will County Council meetings be held during the interim move?*

County Council meetings will still be held in the Justice Center during the interim move and headquarters construction process.

*Where will County Council meetings be held after the new headquarters is completed?*

After the new headquarters is constructed, the County Council meetings will be held on the 4th floor of the Cuyahoga County Administration Headquarters.

**Parking:**

*What public parking options are available at the new headquarters?*

This [District Parking Map](#) provides specific details on locations in the area.

**Public Transportation:**

*What modes of transportation can I use to get to the new headquarters?*

Trains, trolleys, and buses can all be used to quickly access the new Cuyahoga County Headquarters. To plan your trip using the Greater Cleveland RTA, we suggest using their "[Plan a Trip](#)" feature.

*How long a walk is it from Public Square to the headquarters?*

The walk is approximately 0.5 miles and should take about 5-10 minutes.

**Telephone Hotline:**

If you have any additional questions about the interim move or the new headquarters, please call the Move Hotline at **(216) 443-7010**.

## Connect with Cuyahoga County



[Contact Us](#)



**310 W. Lakeside Ave.  
Cleveland, Ohio 44113  
[onecuyahoga.com](http://onecuyahoga.com)**